Walters State Community College Course Syllabus

Course Information

Course Number and Name: ENGL 1020 English Composition II
Section ID: 80397.202380
Semester and Year: Fall 2023
Credit Hours: 3
Start Date: October 11, 2023
End Date: December 08, 2023
Course Format: CON - Conventional Methodology
Catalog Course Description: A composition course emphasizing documented critical writing, based on an introduction to fiction, drama, and poetry. Prerequisite(s): ENGL 1010. **F, S, Su**
General Education Course Designation: General Education Course
Meeting Details: MTWR; 01:20PM - 02:50PM; SHS SHS
Course Drop Deadline: November 17, 2023

Instructor Information

Name: Jay McMahan
Role: Instructor
Office Location: ACAD 126
Office Hours: Mon-Thur: 9-10:00 online, 12:45-1:20 Seymour, 2:50-3:35 Seymour, 4:10-4:25 online
Office Phone: 865-774-5843
Email: Jay.McMahan@ws.edu
Supervisor Name: Chris Morelock
Supervisor Phone: 423-585-6780
Secretary Name: Debbie Wilson
Secretary Phone: 423-585-6947

Required Textbook(s) and Materials

Writing and Literature

Subtitle: Composition as Inquiry, Learning, Thinking, and Communication
ISBN: 978-1-940771-23-6
Authors: Tanya Long Bennett
Publisher: University System of Georgia, University Press of North Georgia
Publication Date: 2018
Additional Information
This is a creative commons work which can be downloaded for free
https://oer.galileo.usg.edu/english-textbooks/15/ . If you prefer a print version, you can also purchase
at the above link.

Student Learning Outcomes/Objectives

- 1. apply ENGL 1010 planning, organizing, drafting, revising and editing skills to the writing of literary argument papers in ENGL 1020.

- 2. read closely primary and secondary sources and understand them at interpretive and evaluative levels in preparation for writing about them.

- 3. distinguish among opinions, facts, inferences, and persuasive approaches in primary and secondary sources.

- 4. formulate thesis sentences based on readings of primary and/or secondary sources, to select material from them to support the thesis, and to write papers with well-developed ideas supporting the thesis.

- 5. use appropriate rhetorical patterns, such as comparison/contrast and argumentation, to demonstrate an understanding of the elements of fiction, poetry and drama in coherent essays which develop literary arguments from process to product.

- 6. manage, coordinate, and document primary and secondary sources according to MLA style in solving problems and arriving at decisions in the writing process.

- 7. compose papers using correct diction, syntax, usage, grammar, and mechanics.

Instructional Approach and Methods

1. The student will write at least 300 words on an assigned topic during the first week in order to refer the student with basic mechanical difficulties to placement testing or to the English

Learning Lab Technician. Students must also take a non-credit, objective MSV pre-test within the first week of classes.

2. In addition to the first-day writing sample, the student will write a minimum of four papers of at least 600 words each throughout the course. At least three of these papers must include primary source quotations and be documented according to MLA style. At least two of these papers must also include quotations from secondary sources such as articles from the WSCC Library databases. These papers represent a minimum for the course, and with drafts and informal writing assignments, students should write over 5000 words during the semester. The capstone project will count as the fourth paper.

3. The student will keep all required paper drafts and make revisions according to instructions. The instructor will require that this process be completed electronically.

4. The student must rewrite any lost papers. The student must also complete the objective MSV post-test, which will count toward the final grade.

5. The student will plan before writing each paper. For this purpose the student will write formal outlines.

Assessment, Evaluation and Testing Procedures

The instructor evaluates each paper on its own merits. All papers will be assessed by standard rubrics. These rubrics will address criteria aligned with the course objectives such as thesis, content, organization, style, mechanics, citation, and outlining. Repeated grammar errors and deficiencies become significant in the evaluation of the student's writing.

Grading Scale

A	90-100
B	80-89
C	70-79
D	60-69
F	0-59

Assignments

Assignment	Points

Assignment	Points
Essay One: Poetry	100
Essay Two: Fiction	150
Essay Three: Drama Essay	200
Capstone Project	250
Quizzes	50
Weekly Work	80
Discussions	75
Participation	45
Final Exam: Post Test	50
Extra Credit: Reflections	(10 each, but optional)
Total	1000

There are seven types of assignments in the class.

1. **Quizzes** which should be taken under the assessments→ Quizzes tab. These quizzes test your knowledge on the background material in each section and the primary sources you read about.

2. **Discussion Boards** which should be submitted under the Assessment→ Discussions tab. These assignments require to you post content and reply to your peers. They are typically the culmination of a day's work.

3. **Weekly Assignments** which should be submitted under the Assessments→ Dropbox tab. These are practice. You'll often put more than one assignment in the weekly folder each week. The weekly assignments are meant to be completed throughout the week as the culmination of a module. However, the folder closes when the last weekly assignment is due each week, so you can do these all at once or throughout the week.

4. **Essays** which should be submitted under the Assessments→ Dropbox tab. These are the culminating assignment of each unit.

5. **The Research project:** A semester long project which includes a proposal, learning logs, a final project, and a reflection.

6. **Participation:** You are graded on your participation on a rubric. Positive actions like participating, asking questions, and answering questions can gain you points. Actions that conflict with the student handbook like bullying, disruption, etc. can make you lose points.

7. **Reflections** on completed papers will be added throughout the semester; they will be due one week after an essay is returned under the Assessment-->Dropbox tab. Reflections are extra credit. These should be submitted under the Assessments→ Dropbox tab.

Except for the essays, all the other major assignments have firm due dates. This means they may not be submitted late. Essays may be submitted late at a 10 point penalty per day. The final project may not be submitted late as it's at the end of the semester.

A note on due dates: Quizzes will occur throughout the week. Written assignments will be due at the end of the week on Friday. For discussion boards, the replies will be due a few days after the "post date". I'll remind you to reply to peers.

Unless, you opt out, I may use your writing as a sample for your peers in this or future classes.

Discussion Boards and Weekly Assignments: All written homework is to be typed and formatted using MLA rules with 12 point Times New Roman or Arial font. All work besides the major essays have hard deadlines. You cannot turn them in late. You may complete them early though. All assignments due dates are noted in eLearn.

Submitting Major Assignments: All major essays should be submitted to the dropbox by the due date. The major assignments all have soft deadlines. If they aren't by the due date, they will be counted as late. According to English department policies, essays are penalized 10 percent a day, so after 10 days, a paper can score no higher than a zero. The first day late starts one minute after the due date at noon. In addition, you may request extensions on the major assignments if you notify me two days before the due date. Extensions will only be granted because of emergencies and with documentation. <u>Last, the final essay / research project cannot be turned in late because of grade submission deadlines.</u>

Class Participation

Participation: Please be respectful to your fellow classmates as well as your instructor. Your participation grade is positively affected by participating in class, in breakout groups, and discussions. Rudeness will negatively affect your participation grade in the class. There will be participation grades worth about 4.5% of the grade.

This course will be conducted in an atmosphere of mutual respect and affirms people of all gender expressions and identities. I am happy to be addressed as Mr. McMahan. I was provided with a class roster with your name as it appears in the Banner system. However, if you prefer to be called a different name than what is on the roster, please let me know. You may also share your gender pronouns with me through email.

This class discusses several sensitive topics. You are welcome to disagree with your classmates (and your teacher), but be respectful of others' ideas and opinions.

Because we will all be learning together, it is important that each individual feel comfortable and safe in class. Be advised, then, that any comments or actions that could make any individual (including the instructor) feel unsafe

will not be tolerated. This includes remarks that show a lack of respect for the feelings and remarks of others, as well as any that demean others by virtue of race, ethnicity, gender, religion, sexual orientation, physical appearance, political affiliation, and the like. Of course, you are welcome (indeed, expected) to disagree with one another, but you must discuss different views in a manner that is not a personal attack or power- based. If, after a verbal warning, the disruptive behavior persists, you may be charged with disruptive behavior under the Student Conduct Code and your case referred to the Dean of Students.

Some of the works we will be reading in class might address religious, racial, and sexual themes. However, I expect students to acknowledge the difference between ideas promoted by characters and/or authors and teaching provided by me. If you have any problems concerning these themes, please come and talk to me so that we can avoid a misunderstanding.

Attendance Policy: You may have six absences; afterward, you'll lose one letter grade per absence.

Course and Class Policies/Procedures

Communication: The biggest thing you can do to succeed in the class is communicate with me. If you're having trouble with a specific unit, let me know and we can go into further detail to get you to where you want to be. So too, if a life situation arises, let me know sooner rather than later, and we can talk about strategies to help you achieve your goals.

The best way to contact me is by using elearn. Only use my Walters State email for emergencies or if elearn is down. I'll typically check it Monday through Friday between 9-5. I will not check it on weekends. It helps me respond more quickly if you let me know your course, section, and the assignment you have a question on.

If you need to meet with me, please consult the office hours or schedule a meeting.

To protect your privacy, I won't engage with emails from a non-WSCC address.

Remember, email lacks the nuances of speech, so strive to use a respectful tone; I'll do the same! Last rule of thumb, I'll assume you're trying your best, and I hope you'll assume the best of me too. Let's work together to create a collegial classroom.

Inclement Weather: If school is officially cancelled due to weather, I'll make an announcement of an alternative task by noon of the day in question.

Online/Web-Enhanced Course Supplementary Information

ONLINE/ WEB-ENHANCED COURSE COMPONENTS

Virtual Office Hours	M-T: 9-10:00 AM, 4:10-4:25
Library Information	[Click here (opens in new window)](#)
Technical Support	Morristown: 423-318-2742 Sevierville: 865-286-2789 (Dial last 4 numbers from any WS campus classroom phone.)
Web Addresses/Resources	Web resources in eLearn
Guidelines for Communication: Email, Discussion Posts, Chat	Use the eLearn email. Be courteous and respectful.

Academic Honesty

Faculty expect all students to refrain from acts of academic misconduct including but not limited to:

1. Plagiarism - refers to using another person's ideas or writing without giving proper credit to the original source. Indulging in this type of conduct will subject the student to disciplinary sanctions, which may be imposed through the regular institutional procedures of Walters State Community College as outlined in the Student Handbook. Plagiarism will result in a grade of "0" for the paper/exam/presentation. Student Conduct and Disciplinary Sanctions contained in the

college Catalog/Student Handbook apply (see policy 04:18:02 Disciplinary Sanctions). Plagiarism includes, but is not limited to the following:

 a. Using cut/paste tool from original document with no references given.

 b. Copying another student's work and submitting it as one's own.

 c. Forging or otherwise altering signatures.

 d. Giving or falsifying academic documents or materials.

2. Cheating - construed as attempting to deceive or mislead which includes, but is not limited to the following:

 a. Utilizing old tests, projects, notes or written papers.

 b. Providing unauthorized information to a fellow student about exam content.

 c. Receiving unauthorized aid from any source with quizzes, examinations, or other assignments.

 d. Seeking information in an unacceptable manner during/preceding an exam or other assigned work (cheat sheet, verbal exchange, looking at another person's paper or electronic device, utilizing headphones, using textbook when the test/quiz is not an open book test/quiz, using textbook test bank etc.).

 e. Consulting with a classmate or others when taking a computerized test.

 f. Disregarding other specific policies and procedures outlined for a particular class.

 g. Utilizing unapproved technology/electronic equipment during testing (i.e.: mobile devices such as cell phones, smart devices, or tablets, etc.).

 h. Using the same Internet Protocol network address (IP address) as another student for testing without approval from the course faculty.

3. The use of any generative artificial intelligence (AI) tool, such as OpenAI's ChatGPT, Google's Bard, or any other pre-trained language model (commonly referred to as "chatbot"), must be cited for any assignment where it has been used and may not be used unless specifically allowed by your instructor. Please see your instructor or the course policies within the syllabus if you have questions.

Student Resources

TUTORING SERVICES

Students in need of tutoring assistance are encouraged to contact the Office of Student Tutoring located as follows:

- Morristown Campus - Student Services Building Room L107 - (423) 585-6920

- Niswonger Campus - GRNV 226 - (423) 798-7982

- Sevierville Campus - MMH Room 210 - (865) 286-2787

- Claiborne Campus - Room 123A - (423) 851-4761

Specific tutoring assistance in mathematics and writing is available in-person and online as follows:

- Morristown Campus - English Learning Lab - HUM 120 - (423) 585-6970

  [Walters State English Learning Lab (opens in new window)](ws.edu/academics/humanities/writing-lab)
  ws.edu/academics/humanities/writing-lab

- Morristown Campus - Mathematics Lab - MBSS 222 - (423) 585-6872

  [Walters State Mathematics Learning Lab (opens in new window)](ws.edu/academics/mathematics/learning-lab)
  ws.edu/academics/mathematics/learning-lab

TECHNOLOGY SUPPORT

Students who need assistance with computing and technology issues should contact the IET Helpdesk by phone at Morristown: (423) 318-2742; Niswonger: (423) 798-8186; or Sevierville: (865) 286-2789 or on-line access.

[Walters State Helpdesk (opens in new window)](helpdesk.ws.edu)
helpdesk.ws.edu

STUDENTS WITH DISABILITIES SUPPORT SERVICES

Students with disabilities must register with Student Support Services each semester in the Student Services Building, Room U134 (phone (423) 585-6892) if they need any special facilities, services, or consideration.

[Walters State Student Support Services (opens in new window)](ws.edu/student-services/disability/)
ws.edu/student-services/disability/

SUICIDE PREVENTION STATEMENT

Walters State is committed to and cares about all students. Support services are available for any person at Walters State who is experiencing feelings of being overwhelmed, hopelessness, depression, thinking about dying by suicide, or is otherwise in need of assistance. For immediate help, contact the National Suicide Prevention Lifeline by calling or texting 9-8-8 or the Trevor Lifeline at 1-866-488-7386. Veterans may also contact the Veterans Crisis Line at 1-800-273-8255 (press 1) or Text 838255.

Walters State has a relationship in place with the following community agencies to provide services (may include crisis referral services, prevention screenings, etc.):

- Cherokee Health Systems 423-586-5032
- Frontier Health 423-467-3600

College Policies

STUDENTS HANDBOOK AS OFFICIAL GOVERNING DOCUMENT

This class is governed by the policies and procedures stated in the current Walters State Community College Student Handbook. All students attending Walters State Community College, regardless of the time, location, or format of the class, must abide by the rules and regulations outlined in the current Walters State Catalog/Student Handbook and the current Walters State Timetable of Classes.

[Walters State Catalog (opens in new window)](catalog.ws.edu/)
catalog.ws.edu/

[Walters State Timetable of Classes (opens in new window)](ws.edu/admissions/registration/)
ws.edu/admissions/registration/

PURPOSE, LIMITATIONS AND MODIFICATION OF SYLLABUS

This syllabus sets forth the expectations for the course content, work, and grading as well as expectations for student performance and conduct. The syllabus does not constitute a contract between the student and the instructor or the College. The information contained here is subject to change at any time. The instructor reserves the right to modify this syllabus at any time with written notification to the students. Though changes are possible, it is expected that the course will be conducted as described in this syllabus for the semester/year specified in the Course Information section of the syllabus. This syllabus is only valid for the semester/year specified and course requirements are not guaranteed for future semesters.

COURSE GROUND RULES

- Students must attend the first day of on-ground class or contact the instructor prior to the first class. Failure to do this may result in being dropped from the class. Excessive absences may substantially lower the course grade.
- Regular class attendance is a student's obligation for any course regardless of format. (See the Walters State Catalog/Student Handbook). If a student misses class, it is his or her responsibility to contact the instructor regarding missed assignments and/or activities and to be prepared for the next class assignment.
- Students enrolled in web courses must follow the course attendance policy defined for online attendance during the first week of class and throughout the term. Failure to do this may result

in being dropped from the class during week one OR may result in the accrual of absences which may negatively impact the student's grade in the course.

- Students who have not paid fees on time and/or are not correctly registered for this class and whose names do not appear on official class rolls generated by the Walters State student information system (MyWS) will not be allowed to remain in class or receive credit for this course.

- Electronic devices must not disrupt the instructional process or college-sponsored academic activity. Use of electronic devices is prohibited unless use of the device is relevant to the activity and use is sanctioned by the faculty member in charge. Electronic devices that are not relevant to the activity or sanctioned by the faculty member in charge should be set so that they will not produce an audible sound during classroom instruction or other college-sponsored academic activity.

FINANCIAL AID

Students receiving any type of financial aid or scholarship should contact the Financial Aid Office before making any changes to their schedule. Schedule changes without prior approval may result in loss of award for the current term and future terms.

All forms of student Financial Aid may be jeopardized or lost due to the lack of Satisfactory Academic Progress in one or multiple courses. Lack of Satisfactory Academic Progress may negatively impact a student's degree/certificate completion pace and further jeopardize Financial Aid eligibility.

CANCELLATION OF CLASSES AND ACADEMIC CONTINUITY

For information related to the cancellation of classes due to inclement weather or other events, please check the Senators Emergency Text system or the college's Web site at:

Walters State Homepage (opens in new window)
ws.edu/home/

Walters State Facebook page (opens in new window)
https://www.facebook.com/WaltersState/

Walters State Twitter page (opens in new window)
https://twitter.com/waltersstate

or call the college's student information line, 1-800-225-4770, option 1; the Sevier County Campus, (865) 774-5800, option 7; the Niswonger Campus (423) 798-7940, option 7; or the Claiborne County Campus, 423-636-6200, option 7. Also, please monitor local TV and radio stations for further announcements.

When an event or disaster interrupts the scheduled operations of the college and the ability to proceed with the academic course activities as planned, the college and your instructor may alter the course plan outlined in the syllabus. Should an event occur, students should refer to their course e-Learn pages and/or class materials previously delivered to receive guidance from their instructor. Students should continue to monitor the official college channels of communication listed in the above paragraph. If you would like to sign up for the Senators Emergency Text system, please go to the following Web site:

[Senator Emergency Text System (opens in new window)](ws.edu/set/)
[ws.edu/set/](ws.edu/set/)

Dual Enrollment students attending on a high school campus should refer to the high school inclement weather cancellations.

LEARNING MANAGEMENT SYSTEM

Brightspace (commonly known as eLearn or D2L) is the college's Learning Management System (LMS).

Brightspace is committed to accessibility by "deliver[ing] a learning experience that meets the needs of all people, regardless of age or ability." [Brightspace Accessibility Standard (opens in new window)](#)

Brightspace is also committed to guarding student data and privacy. [Brightspace Privacy Policy (opens in new window)](#)