Walters State Community College Course Syllabus

Course Information

Course Number and Name: ECED 2310 Safe and Healthy Learning Envr
Section ID: 80524.202380
Semester and Year: Fall 2023
Credit Hours: 3
Start Date: August 21, 2023
End Date: December 08, 2023
Course Format: HYB - Hybrid (Web-Assisted Classes)
Catalog Course Description: Safe, Healthy Learning Environments is a study of the basic principles and practices of safety, health, and nutrition as they relate to the early childhood setting, home, and community for children ages birth through eight. Also included is a study of principles of creating appropriate Learning environments for young children. Field experience is required. **F, S**
Meeting Details: M; 06:00PM - 09:05PM; MBSS 125
Course Drop Deadline: October 27, 2023

Instructor Information

Name: Karen Stooksbury
Role: Early Childhood Education Coordinator/Associate Professor
Office Location: MBSS 141
Office Hours: Posted in eLearn
Office Phone: 423-585-2648
Email: karen.stooksbury@ws.edu
Supervisor Name: Dr. Whitney Jarnagin, Dean of Behavioral and Social Sciences, MBSS 134
Supervisor Phone: 423-585-2636
Secretary Name: Lisa Horner
Secretary Phone: 423-585-2633

Required Textbook(s) and Materials

Health, Safety, and Nutrition for the Young Child
ISBN: ISBN: 978-035-704-0775
Authors: Lynn R Marotz
Publisher: Cengage
Publication Date: 2020
Edition: 10th

Supplemental or Optional Materials

[Tennessee Child Care Rules and Regulations](#) (opens in new window)

https://www.tn.gov/humanservices/for-families/child-care-services/child-care-rules-and-regulations.html

Student Learning Outcomes/Objectives

- Outcome 1: Identify the practices, professional guidelines, and relevant regulations for providing a safe, equitable, indoor and outdoor environment to support each child's individual needs.

- Outcome 2: Demonstrate knowledge of the principles for creating safety, health, and nutrition practices in the early childhood setting.

- Outcome 3: Identify appropriate resources in the community related to health, safety, and nutrition.

- Outcome 4: Identify, describe and compare strategies to create a developmentally appropriate and inclusive learning environment to foster children's physical and mental health, safety, and sense of security.

Instructional Approach and Methods

This is a hybrid course. This class will meet eight times on campus throughout the semester. On weeks the class does not meet on campus, online content and assignments will be provided. You will use the elearn course site for accessing course content, discussion boards and assignments. Class

meetings are used for assignment overviews, accessing print resources, and hands-on activities designed to assist you in applying the content presented in the course. Your instructor will provide a schedule of class meeting and due dates for all course work.

Assessment, Evaluation and Testing Procedures

Evaluations for this course will include discussion boards, quizzes, field trips, in class assignments, online projects, and mid term and final.

The midterm and final exams will be delivered online and are timed. Each exam will include multiple choice, true-false, and essay items. The exams will range from 40-60 items and you will only be allowed one attempt for each exam. There will be no after-the-fact, make-up examinations. If you miss one exam, the final exam score will count twice (once for the missed exam and once for your final exam score). Assignments and projects related to this course will be posted on the http://elearn.ws.edu web site. As a reminder, student logins for elearn.ws.edu are the same username and password students us to login to computers on campus.

Grading Scale

A	540-600
B	480-539
C	420-479
D	360-419
F	Below 360

Assignments

1. 50 points of your grade in this course will be based on the scheduled discussion board posting. To receive full points for each discussion, you are required to make frequent, intelligent contributions to the class discussions, while being respectful toward all members of the class and their views.

 2. 40 points of your grade will be based on your attendance and active participation in each of the class meetings (8 total x five points) on campus.

3. 50 points of your grade in this course will be based on a Communicable Illness Newsletter. You will conduct research and create a family newsletter with helpful information about one communicable illness common among young children in group settings. You will include specific information about aspects of illnesses including prevention, identification, exclusion from school, and long-term issues. The newsletter will include sources of information and resources for families seeking additional

information or assistance, including an activity that families can do with children to learn about preventing the spread of the illness. This will be done using computer software and newsletters may be shared among classmates.

4. 100 points of your grade will be based on the creation of a Keeping Children Safe lesson plan and presentation.

 5. 50 points of your grade will be based on the creation of a Meal Plan for toddlers or preschoolers in an early education setting. This will be completed in class.

 6. 60 points of your grade will be based on a Playground Inspection and Evaluation Report.

7. 150 points of your grade in this course will be based on reading quizzes and mini assignments. To help you understand the concepts discussed in the textbook, you will be required to complete 15 quizzes. The first quiz will be a syllabus quiz. Each quiz or mini-assignment will be worth 10 points. Each assignment has a date limit. Once the limit date occurs, YOU CANNOT SUBMIT that particular assignment. They reflect college-level work. Always re-read and proof your work before turning it into the instructor.

8. 50 points of your grade will be based on the midterm assessment.

9. 50 points of your grade will be based on the final assessment.

Class Participation

Making frequent, intelligent contributions to the class discussions, while being respectful toward all members of the class and their views is the expected participation for the course. Each week, we will use technology such as e-learn, mobile apps, and web resources to augment our learning experience. Attendance is required when on campus classes are scheduled.

Course and Class Policies/Procedures

Assignments and Projects

Assignments and projects related to this course will be posted on the http://elearn.ws.edu web site. As a reminder, student logins for elearn.ws.edu are the same username and password students use to log into computers on campus.

Late Work Policy

Students are expected to turn in all assignments on or before the due date. In recognition that sometimes situations occur that are beyond your control and require you to have an extension on an assignment due date, there is a three-day period in which you may submit assignments past the due date. Each day over the due date increases the loss of points assigned. An assignment submitted within one day past the due date loses 5%, two days 10%, and three days 15%. Any assignment not received within three days of the due date receives 0 points. Technical issues are not valid excusesfor late work unless the problem stems from WSCC servers, in which case the instructor will designate new due dates for any assignments affected.

Grading Turn-around

In general, assignments submitted on time will be graded within ten (10) work days of submission due dates. Students will be notified if there is a need to vary this schedule. Assignments submitted late will be graded by the end of the course.

Contacting the Instructor

Office hours for the instructor are listed in the Message from the instructor page of the Getting Started module. Calls are welcomed and voice mail will be responded to as soon as possible. Email through the course elearn is the preferred method of communication. Students can expect a response to email within 24-48 hours (throughout the week). They will be notified if this schedule cannot be kept.

Academic Honesty

Faculty expect all students to refrain from acts of academic misconduct including but not limited to:

1. Plagiarism - refers to using another person's ideas or writing without giving proper credit to the original source. Indulging in this type of conduct will subject the student to disciplinary sanctions, which may be imposed through the regular institutional procedures of Walters State Community College as outlined in the Student Handbook. Plagiarism will result in a grade of "0" for the paper/exam/presentation. Student Conduct and Disciplinary Sanctions contained in the college Catalog/Student Handbook apply (see policy 04:18:02 Disciplinary Sanctions). Plagiarism includes, but is not limited to the following:
   a. Using cut/paste tool from original document with no references given.
   b. Copying another student's work and submitting it as one's own.
   c. Forging or otherwise altering signatures.
   d. Giving or falsifying academic documents or materials.

2. Cheating - construed as attempting to deceive or mislead which includes, but is not limited to the following:

   a. Utilizing old tests, projects, notes or written papers.

   b. Providing unauthorized information to a fellow student about exam content.

   c. Receiving unauthorized aid from any source with quizzes, examinations, or other assignments.

   d. Seeking information in an unacceptable manner during/preceding an exam or other assigned work (cheat sheet, verbal exchange, looking at another person's paper or electronic device, utilizing headphones, using textbook when the test/quiz is not an open book test/quiz, using textbook test bank etc.).

   e. Consulting with a classmate or others when taking a computerized test.

   f. Disregarding other specific policies and procedures outlined for a particular class.

   g. Utilizing unapproved technology/electronic equipment during testing (i.e.: mobile devices such as cell phones, smart devices, or tablets, etc.).

   h. Using the same Internet Protocol network address (IP address) as another student for testing without approval from the course faculty.

3. The use of any generative artificial intelligence (AI) tool, such as OpenAI's ChatGPT, Google's Bard, or any other pre-trained language model (commonly referred to as "chatbot"), must be cited for any assignment where it has been used and may not be used unless specifically allowed by your instructor. Please see your instructor or the course policies within the syllabus if you have questions.

Student Resources

TUTORING SERVICES

Students in need of tutoring assistance are encouraged to contact the Office of Student Tutoring located as follows:

- Morristown Campus - Student Services Building Room L107 - (423) 585-6920
- Niswonger Campus - GRNV 226 - (423) 798-7982
- Sevierville Campus - MMH Room 210 - (865) 286-2787
- Claiborne Campus - Room 123A - (423) 851-4761

Specific tutoring assistance in mathematics and writing is available in-person and online as follows:

- Morristown Campus - English Learning Lab - HUM 120 - (423) 585-6970

[Walters State English Learning Lab (opens in new window)](ws.edu/academics/humanities/writing-lab)
ws.edu/academics/humanities/writing-lab

- Morristown Campus - Mathematics Lab - MBSS 222 - (423) 585-6872

[Walters State Mathematics Learning Lab (opens in new window)](ws.edu/academics/mathematics/learning-lab)
ws.edu/academics/mathematics/learning-lab

TECHNOLOGY SUPPORT

Students who need assistance with computing and technology issues should contact the IET Helpdesk by phone at Morristown: (423) 318-2742; Niswonger: (423) 798-8186; or Sevierville: (865) 286-2789 or on-line access.

[Walters State Helpdesk (opens in new window)](helpdesk.ws.edu)
helpdesk.ws.edu

STUDENTS WITH DISABILITIES SUPPORT SERVICES

Students with disabilities must register with Student Support Services each semester in the Student Services Building, Room U134 (phone (423) 585-6892) if they need any special facilities, services, or consideration.

[Walters State Student Support Services (opens in new window)](ws.edu/student-services/disability/)
ws.edu/student-services/disability/

SUICIDE PREVENTION STATEMENT

Walters State is committed to and cares about all students. Support services are available for any person at Walters State who is experiencing feelings of being overwhelmed, hopelessness, depression, thinking about dying by suicide, or is otherwise in need of assistance. For immediate help, contact the National Suicide Prevention Lifeline by calling or texting 9-8-8 or the Trevor Lifeline at 1-866-488-7386. Veterans may also contact the Veterans Crisis Line at 1-800-273-8255 (press 1) or Text 838255.

Walters State has a relationship in place with the following community agencies to provide services (may include crisis referral services, prevention screenings, etc.):

- Cherokee Health Systems 423-586-5032
- Frontier Health 423-467-3600

College Policies

STUDENTS HANDBOOK AS OFFICIAL GOVERNING DOCUMENT

This class is governed by the policies and procedures stated in the current Walters State Community College Student Handbook. All students attending Walters State Community College, regardless of the time, location, or format of the class, must abide by the rules and regulations outlined in the current Walters State Catalog/Student Handbook and the current Walters State Timetable of Classes.

[Walters State Catalog (opens in new window)](catalog.ws.edu/)
catalog.ws.edu/

[Walters State Timetable of Classes (opens in new window)](ws.edu/admissions/registration/)
ws.edu/admissions/registration/

PURPOSE, LIMITATIONS AND MODIFICATION OF SYLLABUS

This syllabus sets forth the expectations for the course content, work, and grading as well as expectations for student performance and conduct. The syllabus does not constitute a contract between the student and the instructor or the College. The information contained here is subject to change at any time. The instructor reserves the right to modify this syllabus at any time with written notification to the students. Though changes are possible, it is expected that the course will be conducted as described in this syllabus for the semester/year specified in the Course Information section of the syllabus. This syllabus is only valid for the semester/year specified and course requirements are not guaranteed for future semesters.

COURSE GROUND RULES

- Students must attend the first day of on-ground class or contact the instructor prior to the first class. Failure to do this may result in being dropped from the class. Excessive absences may substantially lower the course grade.

- Regular class attendance is a student's obligation for any course regardless of format. (See the Walters State Catalog/Student Handbook). If a student misses class, it is his or her responsibility to contact the instructor regarding missed assignments and/or activities and to be prepared for the next class assignment.

- Students enrolled in web courses must follow the course attendance policy defined for online attendance during the first week of class and throughout the term. Failure to do this may result in being dropped from the class during week one OR may result in the accrual of absences which may negatively impact the student's grade in the course.

- Students who have not paid fees on time and/or are not correctly registered for this class and whose names do not appear on official class rolls generated by the Walters State student information system (MyWS) will not be allowed to remain in class or receive credit for this course.

- Electronic devices must not disrupt the instructional process or college-sponsored academic activity. Use of electronic devices is prohibited unless use of the device is relevant to the activity and use is sanctioned by the faculty member in charge. Electronic devices that are not relevant to the activity or sanctioned by the faculty member in charge should be set so that they will not produce an audible sound during classroom instruction or other college-sponsored academic activity.

FINANCIAL AID

Students receiving any type of financial aid or scholarship should contact the Financial Aid Office before making any changes to their schedule. Schedule changes without prior approval may result in loss of award for the current term and future terms.

All forms of student Financial Aid may be jeopardized or lost due to the lack of Satisfactory Academic Progress in one or multiple courses. Lack of Satisfactory Academic Progress may negatively impact a student's degree/certificate completion pace and further jeopardize Financial Aid eligibility.

CANCELLATION OF CLASSES AND ACADEMIC CONTINUITY

For information related to the cancellation of classes due to inclement weather or other events, please check the Senators Emergency Text system or the college's Web site at:

Walters State Homepage (opens in new window)
ws.edu/home/

Walters State Facebook page (opens in new window)
https://www.facebook.com/WaltersState/

Walters State Twitter page (opens in new window)
https://twitter.com/waltersstate

or call the college's student information line, 1-800-225-4770, option 1; the Sevier County Campus, (865) 774-5800, option 7; the Niswonger Campus (423) 798-7940, option 7; or the Claiborne County Campus, 423-636-6200, option 7. Also, please monitor local TV and radio stations for further announcements.

When an event or disaster interrupts the scheduled operations of the college and the ability to proceed with the academic course activities as planned, the college and your instructor may alter the course plan outlined in the syllabus. Should an event occur, students should refer to their course e-Learn pages and/or class materials previously delivered to receive guidance from their instructor. Students should continue to monitor the official college channels of communication listed in the above paragraph. If you would like to sign up for the Senators Emergency Text system, please go to the following Web site:

[Senator Emergency Text System (opens in new window)](ws.edu/set/)
[ws.edu/set/](ws.edu/set/)

Dual Enrollment students attending on a high school campus should refer to the high school inclement weather cancellations.

LEARNING MANAGEMENT SYSTEM

Brightspace (commonly known as eLearn or D2L) is the college's Learning Management System (LMS).

Brightspace is committed to accessibility by "deliver[ing] a learning experience that meets the needs of all people, regardless of age or ability." [Brightspace Accessibility Standard (opens in new window)](#)

Brightspace is also committed to guarding student data and privacy. [Brightspace Privacy Policy (opens in new window)](#)