# Walters State Community College Course Syllabus

## Course Information

**Course Number and Name:** SURG 1410 Surg Tech and Patient Care I
**Section ID:** 80793.202380
**Semester and Year:** Fall 2023
**Credit Hours:** 4
**Start Date:** August 21, 2023
**End Date:** December 08, 2023
**Course Format:** CON - Conventional Methodology
**Catalog Course Description:** An introduction to principles, techniques and issues in the operating room environment. Topics include surgical team practice, patient care concepts and practice with an emphasis on operating room furniture, instrumentation, equipment and supplies, establishment and maintenance of the sterile field, and skills necessary for preoperative, intraoperative and postoperative case management.
**Meeting Details:** TR; 11:00AM - 12:20PM; KOH 208 & TBD
**Course Drop Deadline:** October 27, 2023

## Instructor Information

**Name:** Stephanie Austin
**Office Location:** MMH 219
**Office Hours:** M-T 8:30am-4:30pm by appointment only
**Office Phone:** 865-286-2782
**Email:** Stephanie.Austin@ws.edu
**Supervisor Name:** Dr. Sheila Williams
**Supervisor Phone:** 423-585-6992

**Name:** Victoria Findlay
**Office Location:** Main- KOH251
**Office Hours:** Please see posted schedule
**Office Phone:** 865-286-2783

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**Supervisor Name:** Stephanie Austin
**Supervisor Phone:** 865-286-2782

**Name:** Holly Lawson
**Office Location:** CCEN 108A
**Email:** Holly.Lawson@ws.edu

# Required Textbook(s) and Materials

**Cengage - Cengage Unlimited, Multi-term (24 months) Printed Access Card ISBN: 9780357700051**

**Rutherford: Surgical Equipment and Supplies (2nd Ed)**

**Sheets: Surgical Notes (2nd Ed)**

# Student Learning Outcomes/Objectives

- 1. Describe principles related to the healthcare facility including the operating room design, physical environment, and perioperative professionals and their roles. Describe common items found in the surgical suite including equipment and instrumentation.

- 2. Explain surgical conscience. Review the guidelines and recommendations related to asepsis and surgical technique including surgical attire, hand hygiene and surgical scrub, demonstration of proper gowning and gloving techniques, opening sterile packs, and evidence-based practices.

- 3. Describe the principles and process of environmental decontamination. Demonstrate correct use of terms related to disinfection and sterilization and describe the steps of reprocessing surgical instruments from point of use to sterilization to proper sterile storage and distribution.

- 4. Discuss the purpose of perioperative case management including surgical counts, universal protocol, specimen handling and care, elements of a case plan, and common terms used in surgical technique.

- 5. Demonstrate knowledge of abdominal incisions, hemostasis and exposure, wound closure, surgical dressings, wound healing, tissue replacement materials, and emergency situations.

# Instructional Approach and Methods

Instructional and Evaluation Methods:

1. Lecture
2. Exams and Homework
3. Lab Instruction
4. Skills Assessments

# Assessment, Evaluation and Testing Procedures

Homework 15%

Tests /Quizzes 25%

Final Exam (Comprehensive) 25%

Semester Project 15%

In Class work 15%

Lab Participation 5%

Testing:

1. Unit Exams
2. Final Exam
3. Lab Grading procedure: Each student will be required to complete a skills assessment for each competency area as designed by the program. Each assessment will be graded on a pass or fail basis. Competency of skills will be measured based upon the corresponding rubric for each assessment. Students will have a maximum of two (2) tries to pass each skill assessment. **Students are required to pass every skill assessment in order to receive a passing grade in the course.**
4. All Surgical Technology core courses must be passed with a "C" (70%) or higher. Percentages are determined by dividing the number of points earned by the total points possible.

5. Testing Procedures

   1. The students must earn an average of 70% or greater on unit tests, including the final examination, in order to pass each SURG course. This is prior to addition of course points (homework, professionalism, daily grade assignment, etc.) and regardless of final grade average after these points are added.

   2. This is accomplished to ensure students are passing core SURG courses based on knowledge of material presented and will assist in successful program completion and passage of the certification examination.

   3. Students achieving 70% exam average will be given grade earned for course with other earned points added.

   4. All exams and quizzes must be taken **IN CLASS** unless otherwise noted.

   5. **STUDENTS MAY NOT BE ALLOWED TO MAKE UP QUIZZES OR LAB ASSIGNMENTS.**

   6. **LATE ASSIGNMENTS WILL ONLY BE ACCEPTED AT THE DISCRETION OF THE INSTRUCTOR.**

   7. All assignments must be turned in. Failure to do so may result in an "F" for the course, regardless of points earned.

6.

**All students of the Walters State Surgical Technology Program must abide by the rules and regulations outlined in the Surgical Technology Student Handbook as well as the WSCC handbooks.**

# Grading Scale

| A | 90-100% |
|---|---------|
| B | 80-89% |
| C | 70-79% |
| D | 60-69% |
| F | 0-59% |

# Assignments

All assignments must be turned in. Late work will have points deducted. Students are expected to bring questions regarding homework assignments or content to lecture. In class work will be required, and can not be made up.

# Class Participation

Students are expected to act in a professional manner by meeting deadlines, solving problems, cooperating with classmates, and generally contributing in a positive way to the class. Students are expected to share knowledge and experiences with peers during class discussions. Students are expected to communicate professionally with your instructor about your progress in this course. Students will be evaluated on their professional demeanor in class.

# Course and Class Policies/Procedures

For this course, the student will need access to the internet, Microsoft Word or a comparable program. Students must be able to write research papers using proper grammar and spelling. Students must be able to find and use reliable resources to complete any writing assessments given.

The phrase "affective domaine" is used to describe a student's attitude, emotions, and behavior. The student's affective domain will be evaluated using the Professional Behavior Evaluation Form (see Surgical Technology Student Handbook). The student must successfully achieve competency on all specified behaviors by the end of the semester. Failure to achieve a satisfactory rating may result in a failing grade. Students who do not achieve a satisfactory rating on each of the eleven behaviors may not progress to the next semester and may be dismissed from the surgical technology program.

## Uniforms:

Clean, unwrinkled scrubs MUST be worn to lab. Students will not be allowed in lab areas if scrubs are not worn. No open-toed shoes will be allowed. No head ware other than a cloth scrub hat is allowed. A clean surgical cap and mask, when applicable, must be worn to enter lab areas.

## Cell Phones:

**NO CELL PHONES** will be allowed in the classroom and/or the lab areas. Students' cell phones should be silenced or turned off during lecture. Text messaging is not acceptable during class. 10 points may be deducted from students' professionalism grade each time their phone rings during

class. Calls should be made during break times only. If a student has an emergency situation, they are to notify the instructor at the beginning of class and will be allowed to leave class to answer calls.

Absences:

Education is a process in which both faculty and students share the responsibility for the learning experience. Punctual attendance is expected for each lecture, campus lab and clinical experience. There may be times when a student will be unable to attend class for reasons beyond his/her control. In such cases, it is the student's responsibility to contact the appropriate instructor for assistance in obtaining information, handouts, etc. for the missed content. Students should make every effort to schedule appointments outside of class time. In the event that the student must miss due to a scheduled appointment, it is the student's responsibility to contact the appropriate instructor prior to the appointment date. **Students are required to maintain no less than an 85% attendance rate for all classes. Failure to meet the required attendance rate may lead to dismissal from the program.**

*Students are required to attend the first day of on-ground class or contact instructor prior to the first class. Failure to do so may result in being dropped from the class.*

# Academic Honesty

Faculty expect all students to refrain from acts of academic misconduct including but not limited to:

1. Plagiarism - refers to using another person's ideas or writing without giving proper credit to the original source. Indulging in this type of conduct will subject the student to disciplinary sanctions, which may be imposed through the regular institutional procedures of Walters State Community College as outlined in the Student Handbook. Plagiarism will result in a grade of "0" for the paper/exam/presentation. Student Conduct and Disciplinary Sanctions contained in the college Catalog/Student Handbook apply (see policy 04:18:02 Disciplinary Sanctions). Plagiarism includes, but is not limited to the following:
   a. Using cut/paste tool from original document with no references given.
   b. Copying another student's work and submitting it as one's own.
   c. Forging or otherwise altering signatures.
   d. Giving or falsifying academic documents or materials.
2. Cheating - construed as attempting to deceive or mislead which includes, but is not limited to the following:

a. Utilizing old tests, projects, notes or written papers.

b. Providing unauthorized information to a fellow student about exam content.

c. Receiving unauthorized aid from any source with quizzes, examinations, or other assignments.

d. Seeking information in an unacceptable manner during/preceding an exam or other assigned work (cheat sheet, verbal exchange, looking at another person's paper or electronic device, utilizing headphones, using textbook when the test/quiz is not an open book test/quiz, using textbook test bank etc.).

e. Consulting with a classmate or others when taking a computerized test.

f. Disregarding other specific policies and procedures outlined for a particular class.

g. Utilizing unapproved technology/electronic equipment during testing (i.e.: mobile devices such as cell phones, smart devices, or tablets, etc.).

h. Using the same Internet Protocol network address (IP address) as another student for testing without approval from the course faculty.

3. The use of any generative artificial intelligence (AI) tool, such as OpenAI's ChatGPT, Google's Bard, or any other pre-trained language model (commonly referred to as "chatbot"), must be cited for any assignment where it has been used and may not be used unless specifically allowed by your instructor.  Please see your instructor or the course policies within the syllabus if you have questions.

# Student Resources

**TUTORING SERVICES**

Students in need of tutoring assistance are encouraged to contact the Office of Student Tutoring located as follows:

- Morristown Campus - Student Services Building Room L107 - (423) 585-6920

- Niswonger Campus - GRNV 226 - (423) 798-7982

- Sevierville Campus - MMH Room 210 - (865) 286-2787

- Claiborne Campus - Room 123A - (423) 851-4761

Specific tutoring assistance in mathematics and writing is available in-person and online as follows:

- Morristown Campus - English Learning Lab - HUM 120 - (423) 585-6970

  [Walters State English Learning Lab (opens in new window)](ws.edu/academics/humanities/writing-lab)
  ws.edu/academics/humanities/writing-lab

- Morristown Campus - Mathematics Lab - MBSS 222 - (423) 585-6872

[Walters State Mathematics Learning Lab (opens in new window)](ws.edu/academics/mathematics/learning-lab)
ws.edu/academics/mathematics/learning-lab

**TECHNOLOGY SUPPORT**

Students who need assistance with computing and technology issues should contact the IET Helpdesk by phone at Morristown: (423) 318-2742; Niswonger: (423) 798-8186; or Sevierville: (865) 286-2789 or on-line access.

[Walters State Helpdesk (opens in new window)](helpdesk.ws.edu)
helpdesk.ws.edu

**STUDENTS WITH DISABILITIES SUPPORT SERVICES**

Students with disabilities must register with Student Support Services each semester in the Student Services Building, Room U134 (phone (423) 585-6892) if they need any special facilities, services, or consideration.

[Walters State Student Support Services (opens in new window)](ws.edu/student-services/disability/)
ws.edu/student-services/disability/

**SUICIDE PREVENTION STATEMENT**

Walters State is committed to and cares about all students.  Support services are available for any person at Walters State who is experiencing feelings of being overwhelmed, hopelessness, depression, thinking about dying by suicide, or is otherwise in need of assistance.  For immediate help, contact the National Suicide Prevention Lifeline by calling or texting 9-8-8 or the Trevor Lifeline at 1-866-488-7386.  Veterans may also contact the Veterans Crisis Line at 1-800-273-8255 (press 1) or Text 838255.

Walters State has a relationship in place with the following community agencies to provide services (may include crisis referral services, prevention screenings, etc.):

- Cherokee Health Systems 423-586-5032
- Frontier Health 423-467-3600

# College Policies

**STUDENTS HANDBOOK AS OFFICIAL GOVERNING DOCUMENT**

This class is governed by the policies and procedures stated in the current Walters State Community College Student Handbook. All students attending Walters State Community College, regardless of the time, location, or format of the class, must abide by the rules and regulations outlined in the current Walters State Catalog/Student Handbook and the current Walters State Timetable of Classes.

[Walters State Catalog (opens in new window)](catalog.ws.edu/)
catalog.ws.edu/

[Walters State Timetable of Classes (opens in new window)](ws.edu/admissions/registration/)
ws.edu/admissions/registration/

**PURPOSE, LIMITATIONS AND MODIFICATION OF SYLLABUS**

This syllabus sets forth the expectations for the course content, work, and grading as well as expectations for student performance and conduct. The syllabus does not constitute a contract between the student and the instructor or the College. The information contained here is subject to change at any time. The instructor reserves the right to modify this syllabus at any time with written notification to the students. Though changes are possible, it is expected that the course will be conducted as described in this syllabus for the semester/year specified in the Course Information section of the syllabus. This syllabus is only valid for the semester/year specified and course requirements are not guaranteed for future semesters.

**COURSE GROUND RULES**

- Students must attend the first day of on-ground class or contact the instructor prior to the first class. Failure to do this may result in being dropped from the class. Excessive absences may substantially lower the course grade.

- Regular class attendance is a student's obligation for any course regardless of format. (See the Walters State Catalog/Student Handbook). If a student misses class, it is his or her responsibility to contact the instructor regarding missed assignments and/or activities and to be prepared for the next class assignment.

- Students enrolled in web courses must follow the course attendance policy defined for online attendance during the first week of class and throughout the term. Failure to do this may result in being dropped from the class during week one OR may result in the accrual of absences which may negatively impact the student's grade in the course.

- Students who have not paid fees on time and/or are not correctly registered for this class and whose names do not appear on official class rolls generated by the Walters State student information system (MyWS) will not be allowed to remain in class or receive credit for this course.

- Electronic devices must not disrupt the instructional process or college-sponsored academic activity. Use of electronic devices is prohibited unless use of the device is relevant to the activity and use is sanctioned by the faculty member in charge. Electronic devices that are not relevant

to the activity or sanctioned by the faculty member in charge should be set so that they will not produce an audible sound during classroom instruction or other college-sponsored academic activity.

**FINANCIAL AID**

Students receiving any type of financial aid or scholarship should contact the Financial Aid Office before making any changes to their schedule. Schedule changes without prior approval may result in loss of award for the current term and future terms.

All forms of student Financial Aid may be jeopardized or lost due to the lack of Satisfactory Academic Progress in one or multiple courses. Lack of Satisfactory Academic Progress may negatively impact a student's degree/certificate completion pace and further jeopardize Financial Aid eligibility.

**CANCELLATION OF CLASSES AND ACADEMIC CONTINUITY**

For information related to the cancellation of classes due to inclement weather or other events, please check the Senators Emergency Text system or the college's Web site at:

[Walters State Homepage (opens in new window)](ws.edu/home/)
ws.edu/home/

[Walters State Facebook page (opens in new window)](https://www.facebook.com/WaltersState/)
https://www.facebook.com/WaltersState/

[Walters State Twitter page (opens in new window)](https://twitter.com/waltersstate)
https://twitter.com/waltersstate

or call the college's student information line, 1-800-225-4770, option 1; the Sevier County Campus, (865) 774-5800, option 7; the Niswonger Campus (423) 798-7940, option 7; or the Claiborne County Campus, 423-636-6200, option 7. Also, please monitor local TV and radio stations for further announcements.

When an event or disaster interrupts the scheduled operations of the college and the ability to proceed with the academic course activities as planned, the college and your instructor may alter the course plan outlined in the syllabus. Should an event occur, students should refer to their course e-Learn pages and/or class materials previously delivered to receive guidance from their instructor. Students should continue to monitor the official college channels of communication listed in the above paragraph. If you would like to sign up for the Senators Emergency Text system, please go to the following Web site:

[Senator Emergency Text System (opens in new window)](ws.edu/set/)
ws.edu/set/

Dual Enrollment students attending on a high school campus should refer to the high school inclement weather cancellations.

**LEARNING MANAGEMENT SYSTEM**

Brightspace (commonly known as eLearn or D2L) is the college's Learning Management System (LMS).

Brightspace is committed to accessibility by "deliver[ing] a learning experience that meets the needs of all people, regardless of age or ability."  [Brightspace Accessibility Standard (opens in new window)](#)

Brightspace is also committed to guarding student data and privacy.  [Brightspace Privacy Policy (opens in new window)](#)