



Walters State Community College Course Syllabus

Course Information

Course Number and Name: ARTP 2420 Pottery

Section ID: 80953.202380

Semester and Year: Fall 2023

Credit Hours: 3

Start Date: August 21, 2023

End Date: December 08, 2023

Course Format: CON - Conventional Methodology

Catalog Course Description: Throwing. An in-depth investigation of thrown ceramic forms. Functional utilitarian pottery techniques, glazing and firing methods studied.

Meeting Details: MW; 09:35AM - 12:35PM; HUM 137

Course Drop Deadline: October 27, 2023

Instructor Information

Name: Amy Evans

Office Location: HUM 137B

Office Hours: Monday and Wednesdays in studio 8am - 3pm, Tuesday and Thursdays Virtual 8am - 4pm

Office Phone: 423-318-2574

Email: amy.evans@ws.edu

Supervisor Name: Rob Pratt

Supervisor Phone: 423-585-6922

Secretary Name: Debbie Wilson

Secretary Phone: 423-585-6922

Required Textbook(s) and Materials

No required textbook

Student Learning Outcomes/Objectives

- A studio course designed to enhance skills in clay. Emphasis is placed on wheel throwing of ceramic forms. A variety of technical processes will be practiced to increase production skills. Individual styles will develop.

Instructional Approach and Methods

Instruction will consist of demonstrations of various clay processes. Examples of works in clay will be shown to provide insight and influence production of student made wares.

There will be group critique on the due dates of all projects. Projects should be in the leather hard state at the time of critique unless asked otherwise. An evaluation will be given covering developing skills and craftsmanship. Your grade will be based on your finished work at mid-term and finals.

Participation is required in classroom discussions.

Assessment, Evaluation and Testing Procedures

A total of 5 assignments demonstrating a variety of basic thrown objects will be assigned. Each assignment is equally weighted and will consist of 20% of your final grade.

Grading Scale

A	90-100
B	80-89
C	70-79
D	60-69
F	0-59

Assignments

See content in e-learn

Class Participation

You should ALWAYS bring tools and your sketchbook to class (this is included as part of your participations grade.) We will have a one on one mid-term critique in which we will look at your sketchbook and discuss progress. We will have several group critiques over the course of the semester – it is important for you to be able to talk about your process. It is expected that you will use correct terminology when speaking about your work.

Course and Class Policies/Procedures

Attendance:

- It is very important that you are on time and present for each class. Class will begin with lectures and instructions. Please send an e-mail (before class) if you are unable to attend.
- Three times being tardy to class or leaving the studio before the end of the scheduled class time will be counted as one absence. After three absences your grade will be lowered 2 points for each recurring absence.
- After 6 absences you should consider dropping the course.
- In the case of an excused absence students are expected to retrieve the missed information on their own.
- Attendance is one of the main keys to success in any class.

Assignments:

- Assignments are due on the dates designated on the Course Calendar.

Cell Phones:

- Cell phones should not be a class distraction if they become one you will be asked to leave yours off.

Laboratory Expectations and Safety:

- Help others in the class to succeed and remain healthy by keeping the studio clean!!! It is expected and basic studio practice to clean up after yourself. Wipe down table surfaces, tools and equipment should be put away clean and in the appropriate place. Work should be stored on the storage shelves and not on the shared tables.
- For safety reasons, we are unable to accommodate your children or friends. Please do not bring them with you to class.

- You are welcome and encouraged to use the open lab hours we provide. It is important to care about the work you are doing for class and see it through. Visit the ceramics studio between classes to move your work along. This is valuable “uninstructed” time.
- All work you make in class must be signed legibly with your last name only. Unsigned work will not be fired or graded.
- Lockers should be cleaned out and locks removed by the last regularly scheduled class. Remaining locks will be cut off after that date.

Online/Web-Enhanced Course Supplementary Information

Although this is a hands on class and much of the work will be completed in the studio, you are encouraged to view supplementary videos and documents that have been shared in e-learn under content.

Academic Honesty

Faculty expect all students to refrain from acts of academic misconduct including but not limited to:

1. Plagiarism - refers to using another person's ideas or writing without giving proper credit to the original source. Indulging in this type of conduct will subject the student to disciplinary sanctions, which may be imposed through the regular institutional procedures of Walters State Community College as outlined in the Student Handbook. Plagiarism will result in a grade of “0” for the paper/exam/presentation. Student Conduct and Disciplinary Sanctions contained in the college Catalog/Student Handbook apply (see policy 04:18:02 Disciplinary Sanctions). Plagiarism includes, but is not limited to the following:
 - a. Using cut/paste tool from original document with no references given.
 - b. Copying another student's work and submitting it as one's own.
 - c. Forging or otherwise altering signatures.
 - d. Giving or falsifying academic documents or materials.
2. Cheating - construed as attempting to deceive or mislead which includes, but is not limited to the following:
 - a. Utilizing old tests, projects, notes or written papers.
 - b. Providing unauthorized information to a fellow student about exam content.
 - c. Receiving unauthorized aid from any source with quizzes, examinations, or other assignments.

- d. Seeking information in an unacceptable manner during/preceding an exam or other assigned work (cheat sheet, verbal exchange, looking at another person's paper or electronic device, utilizing headphones, using textbook when the test/quiz is not an open book test/quiz, using textbook test bank etc.).
 - e. Consulting with a classmate or others when taking a computerized test.
 - f. Disregarding other specific policies and procedures outlined for a particular class.
 - g. Utilizing unapproved technology/electronic equipment during testing (i.e.: mobile devices such as cell phones, smart devices, or tablets, etc.).
 - h. Using the same Internet Protocol network address (IP address) as another student for testing without approval from the course faculty.
3. The use of any generative artificial intelligence (AI) tool, such as OpenAI's ChatGPT, Google's Bard, or any other pre-trained language model (commonly referred to as "chatbot"), must be cited for any assignment where it has been used and may not be used unless specifically allowed by your instructor. Please see your instructor or the course policies within the syllabus if you have questions.

Student Resources

TUTORING SERVICES

Students in need of tutoring assistance are encouraged to contact the Office of Student Tutoring located as follows:

- Morristown Campus - Student Services Building Room L107 - (423) 585-6920
- Niswonger Campus - GRNV 226 - (423) 798-7982
- Sevierville Campus - MMH Room 210 - (865) 286-2787
- Claiborne Campus - Room 123A - (423) 851-4761

Specific tutoring assistance in mathematics and writing is available in-person and online as follows:

- Morristown Campus - English Learning Lab - HUM 120 - (423) 585-6970

[Walters State English Learning Lab \(opens in new window\)](https://www.walters.edu/academics/humanities/writing-lab)
[ws.edu/academics/humanities/writing-lab](https://www.walters.edu/academics/humanities/writing-lab)

- Morristown Campus - Mathematics Lab - MBSS 222 - (423) 585-6872

[Walters State Mathematics Learning Lab \(opens in new window\)](https://www.walters.edu/academics/mathematics/learning-lab)
[ws.edu/academics/mathematics/learning-lab](https://www.walters.edu/academics/mathematics/learning-lab)

TECHNOLOGY SUPPORT

Students who need assistance with computing and technology issues should contact the IET Helpdesk by phone at Morristown: (423) 318-2742; Niswonger: (423) 798-8186; or Sevierville: (865) 286-2789 or on-line access.

[Walters State Helpdesk \(opens in new window\)](#)
helpdesk.ws.edu

STUDENTS WITH DISABILITIES SUPPORT SERVICES

Students with disabilities must register with Student Support Services each semester in the Student Services Building, Room U134 (phone (423) 585-6892) if they need any special facilities, services, or consideration.

[Walters State Student Support Services \(opens in new window\)](#)
ws.edu/student-services/disability/

SUICIDE PREVENTION STATEMENT

Walters State is committed to and cares about all students. Support services are available for any person at Walters State who is experiencing feelings of being overwhelmed, hopelessness, depression, thinking about dying by suicide, or is otherwise in need of assistance. For immediate help, contact the National Suicide Prevention Lifeline by calling or texting 9-8-8 or the Trevor Lifeline at 1-866-488-7386. Veterans may also contact the Veterans Crisis Line at 1-800-273-8255 (press 1) or Text 838255.

Walters State has a relationship in place with the following community agencies to provide services (may include crisis referral services, prevention screenings, etc.):

- Cherokee Health Systems 423-586-5032
- Frontier Health 423-467-3600

College Policies

STUDENTS HANDBOOK AS OFFICIAL GOVERNING DOCUMENT

This class is governed by the policies and procedures stated in the current Walters State Community College Student Handbook. All students attending Walters State Community College, regardless of the time, location, or format of the class, must abide by the rules and regulations outlined in the current Walters State Catalog/Student Handbook and the current Walters State Timetable of Classes.

[Walters State Catalog.\(opens in new window\)](#)
catalog.ws.edu/

[Walters State Timetable of Classes \(opens in new window\)](#)
ws.edu/admissions/registration/

PURPOSE, LIMITATIONS AND MODIFICATION OF SYLLABUS

This syllabus sets forth the expectations for the course content, work, and grading as well as expectations for student performance and conduct. The syllabus does not constitute a contract between the student and the instructor or the College. The information contained here is subject to change at any time. The instructor reserves the right to modify this syllabus at any time with written notification to the students. Though changes are possible, it is expected that the course will be conducted as described in this syllabus for the semester/year specified in the Course Information section of the syllabus. This syllabus is only valid for the semester/year specified and course requirements are not guaranteed for future semesters.

COURSE GROUND RULES

- Students must attend the first day of on-ground class or contact the instructor prior to the first class. Failure to do this may result in being dropped from the class. Excessive absences may substantially lower the course grade.
- Regular class attendance is a student's obligation for any course regardless of format. (See the Walters State Catalog/Student Handbook). If a student misses class, it is his or her responsibility to contact the instructor regarding missed assignments and/or activities and to be prepared for the next class assignment.
- Students enrolled in web courses must follow the course attendance policy defined for online attendance during the first week of class and throughout the term. Failure to do this may result in being dropped from the class during week one OR may result in the accrual of absences which may negatively impact the student's grade in the course.
- Students who have not paid fees on time and/or are not correctly registered for this class and whose names do not appear on official class rolls generated by the Walters State student information system (MyWS) will not be allowed to remain in class or receive credit for this course.
- Electronic devices must not disrupt the instructional process or college-sponsored academic activity. Use of electronic devices is prohibited unless use of the device is relevant to the activity and use is sanctioned by the faculty member in charge. Electronic devices that are not relevant to the activity or sanctioned by the faculty member in charge should be set so that they will not produce an audible sound during classroom instruction or other college-sponsored academic activity.

FINANCIAL AID

Students receiving any type of financial aid or scholarship should contact the Financial Aid Office before making any changes to their schedule. Schedule changes without prior approval may result in loss of award for the current term and future terms.

All forms of student Financial Aid may be jeopardized or lost due to the lack of Satisfactory Academic Progress in one or multiple courses. Lack of Satisfactory Academic Progress may negatively impact a student's degree/certificate completion pace and further jeopardize Financial Aid eligibility.

CANCELLATION OF CLASSES AND ACADEMIC CONTINUITY

For information related to the cancellation of classes due to inclement weather or other events, please check the Senators Emergency Text system or the college's Web site at:

[Walters State Homepage \(opens in new window\)](https://www.waltersstate.edu/home/)
[ws.edu/home/](https://www.waltersstate.edu/home/)

[Walters State Facebook page \(opens in new window\)](https://www.facebook.com/WaltersState/)
<https://www.facebook.com/WaltersState/>

[Walters State Twitter page \(opens in new window\)](https://twitter.com/waltersstate)
<https://twitter.com/waltersstate>

or call the college's student information line, 1-800-225-4770, option 1; the Sevier County Campus, (865) 774-5800, option 7; the Niswonger Campus (423) 798-7940, option 7; or the Claiborne County Campus, 423-636-6200, option 7. Also, please monitor local TV and radio stations for further announcements.

When an event or disaster interrupts the scheduled operations of the college and the ability to proceed with the academic course activities as planned, the college and your instructor may alter the course plan outlined in the syllabus. Should an event occur, students should refer to their course e-Learn pages and/or class materials previously delivered to receive guidance from their instructor. Students should continue to monitor the official college channels of communication listed in the above paragraph. If you would like to sign up for the Senators Emergency Text system, please go to the following Web site:

[Senator Emergency Text System \(opens in new window\)](https://www.waltersstate.edu/set/)
[ws.edu/set/](https://www.waltersstate.edu/set/)

Dual Enrollment students attending on a high school campus should refer to the high school inclement weather cancellations.

LEARNING MANAGEMENT SYSTEM

Brightspace (commonly known as eLearn or D2L) is the college's Learning Management System (LMS).

Brightspace is committed to accessibility by "deliver[ing] a learning experience that meets the needs of all people, regardless of age or ability." [Brightspace Accessibility Standard \(opens in new window\)](#)

Brightspace is also committed to guarding student data and privacy. [Brightspace Privacy Policy \(opens in new window\)](#)

Other Requirements: Physical Concerns

All in person class sessions will employ social distancing, and all students and the instructor will wear appropriate masks, fully covering the nose and mouth, for the entire time any members of the course are in presence of one another. If you need a break from the mask, feel free to step outside of the building and take that break.

You will be responsible for wiping down all surfaces you are in contact with during our class period, leaving them clean and sanitized for other students sharing our classroom.

No eating or drinking will be allowed during class meetings.

Art making is a physical activity, and often a messy one. Wear clothing that is comfortable and that you can get dirty and shoes you can stand in for an extended period of time. You may want an apron or a smock.

You are welcome and encouraged to use the open lab hours we provide. It is important to care about the work you are doing for class and see it through. Visit the ceramics studio between classes to move your work along. This is valuable "uninstructed" time.

It is the students responsibility to clean up after themselves and help maintain a safe and healthy studio environment. We will periodically do studio clean ups as a group. This is all part of safe art studio practices and is a course expectation.

Personal Well Being and Meeting Basic Needs

BASIC NEEDS

Any student who has difficulty affording groceries or accessing sufficient food to eat every day, or who lacks a safe and stable place to live is urged to contact Student Services. If you feel comfortable bringing these needs to my attention, I will also help direct you to the appropriate services on campus.

You can also contact Sherry Watson (423-585-2691) sherry.watson@ws.edu or Tammy Holt (423-585-6864) tammy.holt@ws.edu directly who can help you apply for and receive emergency funds.

COUNSELING SERVICES

Counseling Services are also available to all Walters State students. If you could use someone to talk to, or someone who may be able to better address any of your personal or academic concerns, use one of the following links to schedule an appointment with one of the counselors.

<https://ws.edu/student-services/counseling-testing/>

CRISIS

If you are in crisis, please call one of the following services, or call 911.

<https://www.tn.gov/behavioral-health/need-help.html>