



Walters State Community College Course Syllabus

Course Information

Course Number and Name: SWRK 2010 Intro to Social Work

Section ID: 80475.202380

Semester and Year: Fall 2023

Credit Hours: 3

Start Date: August 21, 2023

End Date: December 08, 2023

Course Format: CON - Conventional Methodology

Catalog Course Description: This course serves as an introduction to the field of social work, offering students an overview of the essential professional knowledge, skills, and values required for generalist social work practice. Students will gain an understanding of the historical development of social work and social welfare, examine the range of services within by the field of social work, and explore the contemporary theories and practice models currently shaping the field. This course also includes a service-learning component, requiring students to spend 20 hours during the semester in a social service agency within their community. **F**

Meeting Details: MW; 09:35AM - 11:00AM; MBSS 129

Course Drop Deadline: October 27, 2023

Instructor Information

Name: Angie Elkins

Office Location: MBSS 113

Office Hours: See Bookings Link Below

Office Phone: 423-585-2649 Text: 423-438-3110

Email: Angie.Elkins@ws.edu

Supervisor Name: Whitney Jarnagin

Supervisor Phone: 423.585.2636

Secretary Name: Lisa Horner

Secretary Phone: 423.585.2633

Required Textbook(s) and Materials

Intro to Social Work and Social Welfare

Subtitle: Empowering People

ISBN: 978-0-357-62339-8

Authors: Zastrow & Hessenauer

Publisher: Cengage

Publication Date: 2023

Edition: Thirteenth

Student Learning Outcomes/Objectives

- 1. Identify resources available to diverse population in the local community and be able to define how human resource/social work professionals can connect these populations to resources.
- 2. Evaluate basic value systems and be able to embrace differences of others.
- 3. Explain how social workers can work with people of various backgrounds and identities.
- 4. Summarize the various theories and models utilized in the field of social work.

Instructional Approach and Methods

- Small group activities
- Class participation and discussion
- Audio-visual presentations
- In-class exercises and experiments
- Internet assignments
- Written papers/projects
- Service-Learning Assignment

Assessment, Evaluation and Testing Procedures

The course includes a pretest, chapter quizzes and a final exam.

Grading Scale

A	90-100%
B	80-89%
C	70-79%
D	60-69%
F	below 60%

Assignments

SERVICE-LEARNING PAPERWORK: 20 percent of your grade

You are required to complete a minimum of 20 service-learning hours in an approved agency for this course. In order to pass this course, you must turn in your documentation, which verifies that you have completed the required hours. This includes:

- Service-Learning Application (linked online)
- Release/Hold Harmless Agreement (in service-learning manual)
- Referral Confirmation Form (in service-learning manual)
- Volunteer Placement Agreement
- Final Student Evaluation (sent to me via email from your supervisor)
- Service-Learning Log

If you have ANY difficulties getting set up with your service-learning agency or any problems once you begin to do your service, please speak with me IMMEDIATELY.

Note: Failure to complete your paperwork and/or your 20 hours of service-learning results in an automatic F for this course.

REFLECTIVE JOURNAL: 20 percent of your grade

You are required to submit weekly journal reflections related to the service-learning over the course of the semester. These are posted in the discussion board on elearn. You can skip any two weeks without penalty.

PROJECTS: 20 percent of your grade

- Article Reflection

- Service-Learning Analytical Paper
- Service-Learning Presentation

Information on each of these projects will be posted on eLearn.

Quizzes: 30 percent of your grade

Quizzes are posted on eLearn and include 20 random questions per chapter. You can attempt the same quiz up to as many times as you want and the highest score will count. You are able to use any resources you wish for these.

Final Exam: 10 percent of final grade

The final exam for this class is cumulative. It is open book and untimed. You only have one attempt.

For one point of extra credit, email your professor a picture of an aardvark. Include the class and your name in the email.

Course and Class Policies/Procedures

Feedback Guidelines:

The fastest method of communication is through campus email (not eLearn) or through Google text messaging. Communication will be answered within 2 business days. I do sometimes reply to emails on weekends, but do not expect it. Email and text communication needs to include your NAME, your COURSE NUMBER AND SECTION. If you have concerns regarding a grade, email me within one week of receiving the assignment back clearly explaining why you think the assignment was assessed incorrectly.

Attitude and Environment

In our class, we will respect and value the voice of every person. Our diversity as a class (and as a society) - in Race, Gender, Age, Sexual Orientation, Religion, Language, Ability, Socio-Economic Status, Veteran Status, Ethnicity, and Neurodiversity - is an asset to our learning experience. As a result, the course is designed with inclusive lessons and assignments that provide everyone with the opportunity to be heard, explore various perspectives, develop understanding, and encounter each other.

We will be discussing several challenging concepts that can include race, sexuality, gender, and religion. These topics may be considered offensive, shocking or difficult to process. We will confront this difficult content with sensitivity to the feelings of our classmates and to the experiences of others in our society.

I want every student to succeed in this course. Services and reasonable accommodations are available. Please email your instructor if there are circumstances affecting your ability to participate in class.

Use of Student Work

Your work for this class may be used in future classes as examples for students and others. Examples are essential to learning, as they bring better understanding to explanations. If your professor decides to use your work as an example in a future class or elsewhere, your name and all other identifiers will be removed so others will not know who created the writing. If you do not wish to have your work used as an example in a future class or elsewhere for educational purposes, please email your professor a message to that effect by the drop deadline for this semester.

Academic Honesty

Faculty expect all students to refrain from acts of academic misconduct including but not limited to:

1. Plagiarism - refers to using another person's ideas or writing without giving proper credit to the original source. Indulging in this type of conduct will subject the student to disciplinary sanctions, which may be imposed through the regular institutional procedures of Walters State Community College as outlined in the Student Handbook. Plagiarism will result in a grade of "0" for the paper/exam/presentation. Student Conduct and Disciplinary Sanctions contained in the college Catalog/Student Handbook apply (see policy 04:18:02 Disciplinary Sanctions).
Plagiarism includes, but is not limited to the following:
 - a. Using cut/paste tool from original document with no references given.
 - b. Copying another student's work and submitting it as one's own.
 - c. Forging or otherwise altering signatures.
 - d. Giving or falsifying academic documents or materials.
2. Cheating - construed as attempting to deceive or mislead which includes, but is not limited to the following:
 - a. Utilizing old tests, projects, notes or written papers.
 - b. Providing unauthorized information to a fellow student about exam content.

- c. Receiving unauthorized aid from any source with quizzes, examinations, or other assignments.
 - d. Seeking information in an unacceptable manner during/preceding an exam or other assigned work (cheat sheet, verbal exchange, looking at another person's paper or electronic device, utilizing headphones, using textbook when the test/quiz is not an open book test/quiz, using textbook test bank etc.).
 - e. Consulting with a classmate or others when taking a computerized test.
 - f. Disregarding other specific policies and procedures outlined for a particular class.
 - g. Utilizing unapproved technology/electronic equipment during testing (i.e.: mobile devices such as cell phones, smart devices, or tablets, etc.).
 - h. Using the same Internet Protocol network address (IP address) as another student for testing without approval from the course faculty.
3. The use of any generative artificial intelligence (AI) tool, such as OpenAI's ChatGPT, Google's Bard, or any other pre-trained language model (commonly referred to as "chatbot"), must be cited for any assignment where it has been used and may not be used unless specifically allowed by your instructor. Please see your instructor or the course policies within the syllabus if you have questions.

Student Resources

TUTORING SERVICES

Students in need of tutoring assistance are encouraged to contact the Office of Student Tutoring located as follows:

- Morristown Campus - Student Services Building Room L107 - (423) 585-6920
- Niswonger Campus - GRNV 226 - (423) 798-7982
- Sevierville Campus - MMH Room 210 - (865) 286-2787
- Claiborne Campus - Room 123A - (423) 851-4761

Specific tutoring assistance in mathematics and writing is available in-person and online as follows:

- Morristown Campus - English Learning Lab - HUM 120 - (423) 585-6970

[Walters State English Learning Lab \(opens in new window\)](https://www.walters.edu/academics/humanities/writing-lab)
[ws.edu/academics/humanities/writing-lab](https://www.walters.edu/academics/humanities/writing-lab)

- Morristown Campus - Mathematics Lab - MBSS 222 - (423) 585-6872

[Walters State Mathematics Learning Lab \(opens in new window\).](https://ws.edu/academics/mathematics/learning-lab)
ws.edu/academics/mathematics/learning-lab

TECHNOLOGY SUPPORT

Students who need assistance with computing and technology issues should contact the IET Helpdesk by phone at Morristown: (423) 318-2742; Niswonger: (423) 798-8186; or Sevierville: (865) 286-2789 or on-line access.

[Walters State Helpdesk \(opens in new window\).](https://helpdesk.ws.edu)
helpdesk.ws.edu

STUDENTS WITH DISABILITIES SUPPORT SERVICES

Students with disabilities must register with Student Support Services each semester in the Student Services Building, Room U134 (phone (423) 585-6892) if they need any special facilities, services, or consideration.

[Walters State Student Support Services \(opens in new window\).](https://ws.edu/student-services/disability/)
ws.edu/student-services/disability/

SUICIDE PREVENTION STATEMENT

Walters State is committed to and cares about all students. Support services are available for any person at Walters State who is experiencing feelings of being overwhelmed, hopelessness, depression, thinking about dying by suicide, or is otherwise in need of assistance. For immediate help, contact the National Suicide Prevention Lifeline by calling or texting 9-8-8 or the Trevor Lifeline at 1-866-488-7386. Veterans may also contact the Veterans Crisis Line at 1-800-273-8255 (press 1) or Text 838255.

Walters State has a relationship in place with the following community agencies to provide services (may include crisis referral services, prevention screenings, etc.):

- Cherokee Health Systems 423-586-5032
- Frontier Health 423-467-3600

Bookings Link - To schedule an appointment

<https://outlook.office365.com/owa/calendar/OfficeHours@ws.edu/bookings/>

College Policies

STUDENTS HANDBOOK AS OFFICIAL GOVERNING DOCUMENT

This class is governed by the policies and procedures stated in the current Walters State Community College Student Handbook. All students attending Walters State Community College, regardless of the time, location, or format of the class, must abide by the rules and regulations outlined in the current Walters State Catalog/Student Handbook and the current Walters State Timetable of Classes.

[Walters State Catalog \(opens in new window\)](https://catalog.ws.edu/)
catalog.ws.edu/

[Walters State Timetable of Classes \(opens in new window\)](https://ws.edu/admissions/registration/)
ws.edu/admissions/registration/

PURPOSE, LIMITATIONS AND MODIFICATION OF SYLLABUS

This syllabus sets forth the expectations for the course content, work, and grading as well as expectations for student performance and conduct. The syllabus does not constitute a contract between the student and the instructor or the College. The information contained here is subject to change at any time. The instructor reserves the right to modify this syllabus at any time with written notification to the students. Though changes are possible, it is expected that the course will be conducted as described in this syllabus for the semester/year specified in the Course Information section of the syllabus. This syllabus is only valid for the semester/year specified and course requirements are not guaranteed for future semesters.

COURSE GROUND RULES

- Students must attend the first day of on-ground class or contact the instructor prior to the first class. Failure to do this may result in being dropped from the class. Excessive absences may substantially lower the course grade.
- Regular class attendance is a student's obligation for any course regardless of format. (See the Walters State Catalog/Student Handbook). If a student misses class, it is his or her responsibility to contact the instructor regarding missed assignments and/or activities and to be prepared for the next class assignment.
- Students enrolled in web courses must follow the course attendance policy defined for online attendance during the first week of class and throughout the term. Failure to do this may result in being dropped from the class during week one OR may result in the accrual of absences which may negatively impact the student's grade in the course.
- Students who have not paid fees on time and/or are not correctly registered for this class and whose names do not appear on official class rolls generated by the Walters State student information system (MyWS) will not be allowed to remain in class or receive credit for this course.
- Electronic devices must not disrupt the instructional process or college-sponsored academic activity. Use of electronic devices is prohibited unless use of the device is relevant to the activity and use is sanctioned by the faculty member in charge. Electronic devices that are not relevant

to the activity or sanctioned by the faculty member in charge should be set so that they will not produce an audible sound during classroom instruction or other college-sponsored academic activity.

FINANCIAL AID

Students receiving any type of financial aid or scholarship should contact the Financial Aid Office before making any changes to their schedule. Schedule changes without prior approval may result in loss of award for the current term and future terms.

All forms of student Financial Aid may be jeopardized or lost due to the lack of Satisfactory Academic Progress in one or multiple courses. Lack of Satisfactory Academic Progress may negatively impact a student's degree/certificate completion pace and further jeopardize Financial Aid eligibility.

CANCELLATION OF CLASSES AND ACADEMIC CONTINUITY

For information related to the cancellation of classes due to inclement weather or other events, please check the Senators Emergency Text system or the college's Web site at:

[Walters State Homepage \(opens in new window\)](#)

ws.edu/home/

[Walters State Facebook page \(opens in new window\)](#)

<https://www.facebook.com/WaltersState/>

[Walters State Twitter page \(opens in new window\)](#)

<https://twitter.com/waltersstate>

or call the college's student information line, 1-800-225-4770, option 1; the Sevier County Campus, (865) 774-5800, option 7; the Niswonger Campus (423) 798-7940, option 7; or the Claiborne County Campus, 423-636-6200, option 7. Also, please monitor local TV and radio stations for further announcements.

When an event or disaster interrupts the scheduled operations of the college and the ability to proceed with the academic course activities as planned, the college and your instructor may alter the course plan outlined in the syllabus. Should an event occur, students should refer to their course e-Learn pages and/or class materials previously delivered to receive guidance from their instructor. Students should continue to monitor the official college channels of communication listed in the above paragraph. If you would like to sign up for the Senators Emergency Text system, please go to the following Web site:

[Senator Emergency Text System \(opens in new window\)](#)

ws.edu/set/

Dual Enrollment students attending on a high school campus should refer to the high school inclement weather cancellations.

LEARNING MANAGEMENT SYSTEM

Brightspace (commonly known as eLearn or D2L) is the college's Learning Management System (LMS).

Brightspace is committed to accessibility by "deliver[ing] a learning experience that meets the needs of all people, regardless of age or ability." [Brightspace Accessibility Standard \(opens in new window\)](#).

Brightspace is also committed to guarding student data and privacy. [Brightspace Privacy Policy \(opens in new window\)](#).