



Walters State Community College Course Syllabus

Course Information

Course Number and Name: HLTH 2310 Safety and First Aid

Section ID: 80704.202380

Semester and Year: Fall 2023

Credit Hours: 3

Start Date: August 21, 2023

End Date: December 08, 2023

Course Format: HYB - Hybrid (Web-Assisted Classes)

Catalog Course Description: Development of a safety attitude and understanding of individual responsibility in personal and community programs for accident prevention and control. Acquiring of knowledge and skills for the emergency care of individuals. **S, Su**

Meeting Details: TR; 12:45PM - 02:10PM; MBSS 122

Course Drop Deadline: October 27, 2023

Instructor Information

Name: Cary Jenkins

Role: Professor

Office Location: MBSS 120

Office Hours: Posted on office door

Office Phone: 423-585-6761

Email: cary.jenkins@ws.edu

Supervisor Name: Whitney Jarnagin

Supervisor Phone: 423-585-2636

Secretary Name: Lisa Horner

Secretary Phone: 423-585-2633

Required Textbook(s) and Materials

Basic Life Support (BLS) Provider Manual, AHA, 2020; Heartsaver First Aid CPR AED Student

Workbook, 2021

ISBN: 9781616698485

Authors: American Heart Association

Publication Date: 2020-11-04

Supplemental or Optional Materials

CPR Pocket Resuscitator

Student Learning Outcomes/Objectives

- 1. Recognize and differentiate between various life-threatening and non-life-threatening emergency situations.
- 2. Assess, evaluate, and perform CPR and First Aid techniques to national mastery levels.
- 3. Identify the process of recognizing, evaluating, and responding to emergency situations.

Instructional Approach and Methods

Class Meeting Time & Day: Tuesday and Thursday at 12:45 - 2:10 a.m. The first class meeting will be in Teams. I will supply the course link. Please download the App for Microsoft Teams to prepare for the course.

- **Class Meeting:** The class will meet virtually in Teams, and in-person at the classroom site on Mondays. Each class meeting will be primarily for chapter discussion and video, with class time also designated for skills activity practice and evaluation.
- **Assignments:** The week's lesson and assignments will be presented on Monday and the students will be expected to complete the assignments with expediency throughout the week and duration of the term. A calendar with due dates is available to keep you on track.
- **The course will meet throughout the semester at Teams site and in an on-ground** format on selected dates to assess practical skills.
- **Testing/Lab/Clinical:** All course testing dates are addressed in meeting and through a calendar offered in the course eLearn calendar. All written exams will be proctored in Teams.
- **Minimum Technology Requirements:** Students will need access to reliable computer technology with camera, with microphone and internet. If you do not have a computer with these characteristics, you should immediately visit the Walters State campus library for help.

Assessment, Evaluation and Testing Procedures

Instructional and Evaluation Methods:

Activity & Assignments	Total Point Value	Type of Assessment	Percentage of course Grade
Written Exam 1	100 points each	Written Multiple Choice	15%
Written Exam 2	100 points each	Written Multiple Choice	15%
Written Exam 3	100 points each	Written Multiple Choice	15%
Class worksheet (10) @ 10 points each	100 points	Written Discussion	15%
Participation Quizzes (5) at 10 points each	50 points	Written Multiple Choice	7%
Practical CPR Skills (2) @ 50 points	100 points	Psychomotor	15%
Practical First Aid Bandage/Splinting Skills (5) @ 20 points	100 points	Psychomotor	15%
Introduction Orientation Discussion Board	0 point	Written Discussion	0
Total	650		

Grading Scale

Grading Scale

College Letter Grading Scale	Percentage	Points Needed
A	90 - 100	585 - 650
B	80 - 89	520 -584
C	70 - 79	455 -519
D	60 - 69	390 - 454
F	59 - below	389 - below

Assignments

Each student will be expected to submit typed (12 font) worksheet exercises at the completion of selected chapter materials. Students are also required to complete quizzes in eLearn, written exams in eLearn, and practical psychomotor exams in-person. **Late submissions will not be accepted. If you must miss an exam, you must contact me before the exam.**

Course and Class Policies/Procedures

Certification Cards:

Each student will be charged a five dollar processing fee for AHA certification cards. The earned certification cards will only be available for purchase through the end of the current course contact period. Any subsequent certification will have to be earned and purchased in another course term.

Attendance

All absences over three will result in a one letter drop in your grade. If a course meets once per week, each class meeting represents three classes. A total six absences (or two if the class meets once per week) will result in being dropped two letter grades. If you have seven or more absences the result is a grade of "F".

LABORATORY POLICY:

Communication with your partner during laboratory practice times is acceptable but conversing during the evaluation of practical skills with your partner will automatically cause you to forfeit the maximum number of points for which that particular skill is worth.

Additional Course Requirements/Details/Information

HLTH 2310 Calendar - HYBRID will meet virtually in Teams - Morristown

Date/Week	Unit Objective	Activity	Assignment for Dropbox
Week 1 – Unit 1 Aug 21	Concepts – 1 Introduction - Deciding to Provide Aid	Pretest Discussion Board - Introduce Yourself	Personal Safety Quiz Worksheet 1 Due 8/25

		Read Introduction – Concept 1 Video	
Week 2– Unit 1 Aug 28	Concepts – First Aid Rescuer Duties, Roles, Responsibilities Find the Problem, Phoning for Help notes AHA/Heart saver	Read Concept 2 Video	Worksheet 2 Due 9/1
Week 3 – Unit 1 Sept. 4	Concepts – CPR in Adults - Breathing Problems, Choking in an Adult – CPR Skills AHA/Heart saver	Read Concept 3 Video Skills Practice/Role Scenario	Worksheet 3 Due 9/8
Week 4 – Unit 1 Sept. 11	Concept 4 CPR in Children CPR skills AHA/Heart saver	Read Concept 4 Video Skills Practice/Role Scenario	Worksheet 4 Due 9/15
Week 5 – Unit 1 Sept. 18	CPR in Infants Review written CPR Skills AHA/Heart saver 1-Person skills exam	Read Concept 5 Written Exam Review 1-person Skills Exam	Skills Exam 9/18 Worksheet 5 AHA 5 Summary Due 9/22
Week 6 – Unit 1 Sept. 25	1-Person skills exam	Skills Exam	Skills Exam 9/25
Week 7 Unit 1 Oct. 2	Written exam 1 CPR Skills AHA/Heart saver	Written Exam	Exam – Quiz Section 10/2 eLearn
Week 8 – Oct. 9	Fall Break 9-10	Read BLS 1-4	BLS Adult Quiz 10/13
Week 9 – Unit 2 Oct.16	Team dynamics video 2-person CPR skills practice	Read BLS 5-8 Video Skills Practice/Role Scenario	Team Dynamics – Video BLS Child/Infant Quiz Due 10/20
Week 10– Unit 2 Oct. 23	2-person CPR skills practice	Read BLS Chapter 9-11 Video	AHA - BLS Team Dynamics

		Skills Practice/Role Scenario	/Summary Worksheet Due 10/27
		- Last day to drop 10/27	Last Day to Drop 10/27
Week 11 – Unit 2 Oct. 30	2 Persons-Skills Exam	Skills Exam	2 Persons Skills Exam
Week 12 – Unit 2 - 3 Nov. 6	AHA-Written Exam Online	Concept 6 Medical Emergencies Video Skills Practice	Medical Emergencies Worksheet Due 11/10
Week 13 – Unit 3 Nov. 13	AHA/ Heart saver Bandage - Splinting	Concept 7 Injury Emergencies Video Skills Practice	Injury Emergencies Worksheet Due 11/17
Week 14 – Unit 3 Nov. 20	AHA skills Bandage skills - Exam	Concept 8 Environmental Emergencies Video Skills Practice	Bandage – Splinting Exam Environmental Worksheet 8 Due 11/24
Week 15 – Unit 1, 2, 3 Nov. 27	Review Final Make-up skills exams		Review
Week - 16	Final Exams		Dec. 4 - 7

Academic Honesty

Faculty expect all students to refrain from acts of academic misconduct including but not limited to:

1. Plagiarism - refers to using another person's ideas or writing without giving proper credit to the original source. Indulging in this type of conduct will subject the student to disciplinary sanctions, which may be imposed through the regular institutional procedures of Walters State Community College as outlined in the Student Handbook. Plagiarism will result in a grade of "0" for the paper/exam/presentation. Student Conduct and Disciplinary Sanctions contained in the college Catalog/Student Handbook apply (see policy 04:18:02 Disciplinary Sanctions). Plagiarism includes, but is not limited to the following:
 - a. Using cut/paste tool from original document with no references given.
 - b. Copying another student's work and submitting it as one's own.

- c. Forging or otherwise altering signatures.
 - d. Giving or falsifying academic documents or materials.
2. Cheating - construed as attempting to deceive or mislead which includes, but is not limited to the following:
- a. Utilizing old tests, projects, notes or written papers.
 - b. Providing unauthorized information to a fellow student about exam content.
 - c. Receiving unauthorized aid from any source with quizzes, examinations, or other assignments.
 - d. Seeking information in an unacceptable manner during/preceding an exam or other assigned work (cheat sheet, verbal exchange, looking at another person's paper or electronic device, utilizing headphones, using textbook when the test/quiz is not an open book test/quiz, using textbook test bank etc.).
 - e. Consulting with a classmate or others when taking a computerized test.
 - f. Disregarding other specific policies and procedures outlined for a particular class.
 - g. Utilizing unapproved technology/electronic equipment during testing (i.e.: mobile devices such as cell phones, smart devices, or tablets, etc.).
 - h. Using the same Internet Protocol network address (IP address) as another student for testing without approval from the course faculty.
3. The use of any generative artificial intelligence (AI) tool, such as OpenAI's ChatGPT, Google's Bard, or any other pre-trained language model (commonly referred to as "chatbot"), must be cited for any assignment where it has been used and may not be used unless specifically allowed by your instructor. Please see your instructor or the course policies within the syllabus if you have questions.

Student Resources

TUTORING SERVICES

Students in need of tutoring assistance are encouraged to contact the Office of Student Tutoring located as follows:

- Morristown Campus - Student Services Building Room L107 - (423) 585-6920
- Niswonger Campus - GRNV 226 - (423) 798-7982
- Sevierville Campus - MMH Room 210 - (865) 286-2787
- Claiborne Campus - Room 123A - (423) 851-4761

Specific tutoring assistance in mathematics and writing is available in-person and online as follows:

- Morristown Campus - English Learning Lab - HUM 120 - (423) 585-6970

[Walters State English Learning Lab \(opens in new window\)](#)
ws.edu/academics/humanities/writing-lab

- Morristown Campus - Mathematics Lab - MBSS 222 - (423) 585-6872

[Walters State Mathematics Learning Lab \(opens in new window\)](#)
ws.edu/academics/mathematics/learning-lab

TECHNOLOGY SUPPORT

Students who need assistance with computing and technology issues should contact the IET Helpdesk by phone at Morristown: (423) 318-2742; Niswonger: (423) 798-8186; or Sevierville: (865) 286-2789 or on-line access.

[Walters State Helpdesk \(opens in new window\)](#)
helpdesk.ws.edu

STUDENTS WITH DISABILITIES SUPPORT SERVICES

Students with disabilities must register with Student Support Services each semester in the Student Services Building, Room U134 (phone (423) 585-6892) if they need any special facilities, services, or consideration.

[Walters State Student Support Services \(opens in new window\)](#)
ws.edu/student-services/disability/

SUICIDE PREVENTION STATEMENT

Walters State is committed to and cares about all students. Support services are available for any person at Walters State who is experiencing feelings of being overwhelmed, hopelessness, depression, thinking about dying by suicide, or is otherwise in need of assistance. For immediate help, contact the National Suicide Prevention Lifeline by calling or texting 9-8-8 or the Trevor Lifeline at 1-866-488-7386. Veterans may also contact the Veterans Crisis Line at 1-800-273-8255 (press 1) or Text 838255.

Walters State has a relationship in place with the following community agencies to provide services (may include crisis referral services, prevention screenings, etc.):

- Cherokee Health Systems 423-586-5032
- Frontier Health 423-467-3600

College Policies

STUDENTS HANDBOOK AS OFFICIAL GOVERNING DOCUMENT

This class is governed by the policies and procedures stated in the current Walters State Community College Student Handbook. All students attending Walters State Community College, regardless of the time, location, or format of the class, must abide by the rules and regulations outlined in the current Walters State Catalog/Student Handbook and the current Walters State Timetable of Classes.

[Walters State Catalog \(opens in new window\)](http://catalog.ws.edu/)
catalog.ws.edu/

[Walters State Timetable of Classes \(opens in new window\)](http://ws.edu/admissions/registration/)
ws.edu/admissions/registration/

PURPOSE, LIMITATIONS AND MODIFICATION OF SYLLABUS

This syllabus sets forth the expectations for the course content, work, and grading as well as expectations for student performance and conduct. The syllabus does not constitute a contract between the student and the instructor or the College. The information contained here is subject to change at any time. The instructor reserves the right to modify this syllabus at any time with written notification to the students. Though changes are possible, it is expected that the course will be conducted as described in this syllabus for the semester/year specified in the Course Information section of the syllabus. This syllabus is only valid for the semester/year specified and course requirements are not guaranteed for future semesters.

COURSE GROUND RULES

- Students must attend the first day of on-ground class or contact the instructor prior to the first class. Failure to do this may result in being dropped from the class. Excessive absences may substantially lower the course grade.
- Regular class attendance is a student's obligation for any course regardless of format. (See the Walters State Catalog/Student Handbook). If a student misses class, it is his or her responsibility to contact the instructor regarding missed assignments and/or activities and to be prepared for the next class assignment.
- Students enrolled in web courses must follow the course attendance policy defined for online attendance during the first week of class and throughout the term. Failure to do this may result in being dropped from the class during week one OR may result in the accrual of absences which may negatively impact the student's grade in the course.
- Students who have not paid fees on time and/or are not correctly registered for this class and whose names do not appear on official class rolls generated by the Walters State student

information system (MyWS) will not be allowed to remain in class or receive credit for this course.

- Electronic devices must not disrupt the instructional process or college-sponsored academic activity. Use of electronic devices is prohibited unless use of the device is relevant to the activity and use is sanctioned by the faculty member in charge. Electronic devices that are not relevant to the activity or sanctioned by the faculty member in charge should be set so that they will not produce an audible sound during classroom instruction or other college-sponsored academic activity.

FINANCIAL AID

Students receiving any type of financial aid or scholarship should contact the Financial Aid Office before making any changes to their schedule. Schedule changes without prior approval may result in loss of award for the current term and future terms.

All forms of student Financial Aid may be jeopardized or lost due to the lack of Satisfactory Academic Progress in one or multiple courses. Lack of Satisfactory Academic Progress may negatively impact a student's degree/certificate completion pace and further jeopardize Financial Aid eligibility.

CANCELLATION OF CLASSES AND ACADEMIC CONTINUITY

For information related to the cancellation of classes due to inclement weather or other events, please check the Senators Emergency Text system or the college's Web site at:

[Walters State Homepage \(opens in new window\)](#)

ws.edu/home/

[Walters State Facebook page \(opens in new window\)](#)

<https://www.facebook.com/WaltersState/>

[Walters State Twitter page \(opens in new window\)](#)

<https://twitter.com/waltersstate>

or call the college's student information line, 1-800-225-4770, option 1; the Sevier County Campus, (865) 774-5800, option 7; the Niswonger Campus (423) 798-7940, option 7; or the Claiborne County Campus, 423-636-6200, option 7. Also, please monitor local TV and radio stations for further announcements.

When an event or disaster interrupts the scheduled operations of the college and the ability to proceed with the academic course activities as planned, the college and your instructor may alter the course plan outlined in the syllabus. Should an event occur, students should refer to their course e-Learn pages and/or class materials previously delivered to receive guidance from their instructor. Students should continue to monitor the official college channels of communication listed in the above

paragraph. If you would like to sign up for the Senators Emergency Text system, please go to the following Web site:

[Senator Emergency Text System \(opens in new window\)](#)
[ws.edu/set/](#)

Dual Enrollment students attending on a high school campus should refer to the high school inclement weather cancellations.

LEARNING MANAGEMENT SYSTEM

Brightspace (commonly known as eLearn or D2L) is the college's Learning Management System (LMS).

Brightspace is committed to accessibility by "deliver[ing] a learning experience that meets the needs of all people, regardless of age or ability." [Brightspace Accessibility Standard \(opens in new window\)](#)

Brightspace is also committed to guarding student data and privacy. [Brightspace Privacy Policy \(opens in new window\)](#)