



## Walters State Community College Course Syllabus

### Course Information

**Course Number and Name:** ARTP 2210 Photography I

**Section ID:** 80951.202380

**Semester and Year:** Fall 2023

**Credit Hours:** 3

**Start Date:** August 21, 2023

**End Date:** December 08, 2023

**Course Format:** CON - Conventional Methodology

**Catalog Course Description:** A beginning course in the study of photography as visual communication with emphasis on the single lens reflex digital camera. Exposure, metering, focus, depth of field, lenses, electronic flash, basic lighting, and composition are explored. Image enhancement is discussed. Students are responsible for providing a single lens reflex digital camera.

**F,S**

**Meeting Details:** MW; 12:45PM - 03:45PM; LIB 110

**Course Drop Deadline:** October 27, 2023

### Instructor Information

**Name:** John Edwin May

**Role:** Instructor

**Office Location:** Morristown Campus

**Office Hours:** W 3:00-4:00P.M. Apple Lab / WSCC Morristown Library

**Office Phone:** 865.599.4567

**Email:** John.May@ws.edu

**Supervisor Name:** Amy Evans Dept. Chair

**Supervisor Phone:** 423-318-2574

**Secretary Name:** Gail

**Secretary Phone:** 423-585-6922

### Required Textbook(s) and Materials

## A Short Course in DIGITAL PHOTOGRAPHY

ISBN: 978-0-205-06642-1

**Authors:** Barbara London and Jim Stone

**Publisher:** Prentice Hall. Second Edition

### Additional Information

Book is Optional

## Supplemental or Optional Materials

USB jump drive for this class only, digital camera with manual controls, a cellular phone with a camera, Dropbox account, 25 top-loading clear sheet protectors
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Photoshop, Lightroom, or a free editing software i.e. Snapseed.
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## Student Learning Outcomes/Objectives

- Upon successful completion of this course, students should be able to:
  1. To thoroughly learn the controls of your digital camera
  2. To learn composition according to the elements and principles of design
  3. To learn to edit photographs using image-editing software
  4. To understand digital photography's relationship to the traditional darkroom
  5. To learn to think critically about photographs, and discuss with the class
  6. To learn about photography's place in the art world, and in daily life

## Instructional Approach and Methods

Photography I is a studio course. It is required that all assignments be worked on in the studio environment unless given as a sketchbook or an out-of-class assignment. **Assignments are due on the dates assigned in class and posted on E-learn.** All assignments must be the student's original work and turned in on time. All assigned and graded work should be retained by each student and submitted at the end of the semester. The evaluation consists of in-class and out-of-class assignments, sketchbooks, critiques, and discussions about your work and other people's work, and presentations of your work.

## Assessment, Evaluation and Testing Procedures

- 15% Critiques and class participation in group critiques and discussions (The student is expected to always be on time and prepared for critiques, which take the place of examinations in studio courses.) Missing a critique is like missing a test. It is important you attend all critiques.
- 10% Attendance/ Growth & Development
- 75% Completion and competency of Assignments (In-class & out of class) (All projects should be complete and on time as well as presented in a professional manner, the student will be graded on quality and timeliness of the project, personal growth, and experimentation

## Grading Scale

A	90-100
B	80-89
C	70-79
D	60-69
F	59 or below

## Assignments

**Final Portfolio - (75%)** of the final grade is based on the Final Portfolio. Students should keep all work created in this class for the assessment of their development and for possible inclusion in their final portfolio. The final portfolio, which will be turned in to the instructor on the assigned day at the close of the semester, will be the primary determinant of the final grade for this course; it will highlight specific assignments that will be detailed later in the semester by the instructor. The Final Portfolio is made up of in-class 6 projects that will focus on Portrait, Still life, Nature, Architecture/abstraction, and Photoshop Collage assignments.

Using the free software Blurb, the class will make an Art Magazine and self-publish it.

## Class Participation

This is a studio course. You cannot make up the class time missed. Demonstrations/ Lectures will not be repeated. **It is imperative that you attend each class.** You are expected to be on time and prepared for each class with the appropriate materials, focus on your work, and participate in group discussions and critiques.

## Course and Class Policies/Procedures

**You are granted 4 class absences. After that, each absence will count against your final grade.** Three times tardy to class or leaving the studio before the end of the scheduled class time will be counted as one absence. After four absences your grade will be lowered for each recurring absence. Attendance is one of the main keys to success in any class.

**Make-up policy for missed assignments in-studio classes.** It is the student's responsibility to contact the instructor immediately about missed work. Any work turned in late will result in the grade being lowered by one letter grade. *Any work turned in later than one week past the due date will not be accepted.* In the case of an **excused absence**, students may contact the instructor or retrieve the missed information on their own. All absences will require the completion of any assignments missed during an absence. These should be turned in no later than two class meetings (one week) after returning to class.

**Drop Deadline: Oct 28, 2022**

## Online/Web-Enhanced Course Supplementary Information

Virtual Office Hours	F 9:00 A - 12:00 P.M.
Library Information	
Technical Support	
Web Addresses/Resources	Will be posted on e-learn and provided in class
Guidelines for Communication: Email, Discussion Posts, Chat	Please use ONLY your eLearn email

## Academic Program Standards/Policies/Accreditation Information

### Course Ground Rules

All students attending Walters State Community College, regardless of the time, location, or format of the class, must abide by the rules and regulations outlined in the current Walters State Catalog/Student Handbook and the current Walters State Timetable of Classes.

### Academic Honesty

Faculty expect all students to refrain from acts of academic misconduct including but not limited to:

1. Plagiarism - refers to using another person's ideas or writing without giving proper credit to the original source. Indulging in this type of conduct will subject the student to disciplinary sanctions, which may be imposed through the regular institutional procedures of Walters State Community College as outlined in the Student Handbook. Plagiarism will result in a grade of "0" for the paper/exam/presentation. Student Conduct and Disciplinary Sanctions contained in the college Catalog/Student Handbook apply (see policy 04:18:02 Disciplinary Sanctions). Plagiarism includes, but is not limited to the following:
  - a. Using cut/paste tool from original document with no references given.
  - b. Copying another student's work and submitting it as one's own.
  - c. Forging or otherwise altering signatures.
  - d. Giving or falsifying academic documents or materials.
2. Cheating - construed as attempting to deceive or mislead which includes, but is not limited to the following:
  - a. Utilizing old tests, projects, notes or written papers.
  - b. Providing unauthorized information to a fellow student about exam content.
  - c. Receiving unauthorized aid from any source with quizzes, examinations, or other assignments.
  - d. Seeking information in an unacceptable manner during/preceding an exam or other assigned work (cheat sheet, verbal exchange, looking at another person's paper or electronic device, utilizing headphones, using textbook when the test/quiz is not an open book test/quiz, using textbook test bank etc.).
  - e. Consulting with a classmate or others when taking a computerized test.
  - f. Disregarding other specific policies and procedures outlined for a particular class.
  - g. Utilizing unapproved technology/electronic equipment during testing (i.e.: mobile devices such as cell phones, smart devices, or tablets, etc.).
  - h. Using the same Internet Protocol network address (IP address) as another student for testing without approval from the course faculty.
3. The use of any generative artificial intelligence (AI) tool, such as OpenAI's ChatGPT, Google's Bard, or any other pre-trained language model (commonly referred to as "chatbot"), must be cited for any assignment where it has been used and may not be used unless specifically allowed by your instructor. Please see your instructor or the course policies within the syllabus if you have questions.

## Student Resources

### TUTORING SERVICES

Students in need of tutoring assistance are encouraged to contact the Office of Student Tutoring located as follows:

- Morristown Campus - Student Services Building Room L107 - (423) 585-6920
- Niswonger Campus - GRNV 226 - (423) 798-7982
- Sevierville Campus - MMH Room 210 - (865) 286-2787
- Claiborne Campus - Room 123A - (423) 851-4761

Specific tutoring assistance in mathematics and writing is available in-person and online as follows:

- Morristown Campus - English Learning Lab - HUM 120 - (423) 585-6970

[Walters State English Learning Lab \(opens in new window\)](#)  
[ws.edu/academics/humanities/writing-lab](https://ws.edu/academics/humanities/writing-lab)

- Morristown Campus - Mathematics Lab - MBSS 222 - (423) 585-6872

[Walters State Mathematics Learning Lab \(opens in new window\)](#)  
[ws.edu/academics/mathematics/learning-lab](https://ws.edu/academics/mathematics/learning-lab)

## **TECHNOLOGY SUPPORT**

Students who need assistance with computing and technology issues should contact the IET Helpdesk by phone at Morristown: (423) 318-2742; Niswonger: (423) 798-8186; or Sevierville: (865) 286-2789 or on-line access.

[Walters State Helpdesk \(opens in new window\)](#)  
[helpdesk.ws.edu](https://helpdesk.ws.edu)

## **STUDENTS WITH DISABILITIES SUPPORT SERVICES**

Students with disabilities must register with Student Support Services each semester in the Student Services Building, Room U134 (phone (423) 585-6892) if they need any special facilities, services, or consideration.

[Walters State Student Support Services \(opens in new window\)](#)  
[ws.edu/student-services/disability/](https://ws.edu/student-services/disability/)

## **SUICIDE PREVENTION STATEMENT**

Walters State is committed to and cares about all students. Support services are available for any person at Walters State who is experiencing feelings of being overwhelmed, hopelessness, depression, thinking about dying by suicide, or is otherwise in need of assistance. For immediate help, contact the National Suicide Prevention Lifeline by calling or texting 9-8-8 or the Trevor Lifeline

at 1-866-488-7386. Veterans may also contact the Veterans Crisis Line at 1-800-273-8255 (press 1) or Text 838255.

Walters State has a relationship in place with the following community agencies to provide services (may include crisis referral services, prevention screenings, etc.):

- Cherokee Health Systems 423-586-5032
- Frontier Health 423-467-3600

## College Policies

### STUDENTS HANDBOOK AS OFFICIAL GOVERNING DOCUMENT

This class is governed by the policies and procedures stated in the current Walters State Community College Student Handbook. All students attending Walters State Community College, regardless of the time, location, or format of the class, must abide by the rules and regulations outlined in the current Walters State Catalog/Student Handbook and the current Walters State Timetable of Classes.

[Walters State Catalog \(opens in new window\)](#)  
[catalog.ws.edu/](http://catalog.ws.edu/)

[Walters State Timetable of Classes \(opens in new window\)](#)  
[ws.edu/admissions/registration/](http://ws.edu/admissions/registration/)

### PURPOSE, LIMITATIONS AND MODIFICATION OF SYLLABUS

This syllabus sets forth the expectations for the course content, work, and grading as well as expectations for student performance and conduct. The syllabus does not constitute a contract between the student and the instructor or the College. The information contained here is subject to change at any time. The instructor reserves the right to modify this syllabus at any time with written notification to the students. Though changes are possible, it is expected that the course will be conducted as described in this syllabus for the semester/year specified in the Course Information section of the syllabus. This syllabus is only valid for the semester/year specified and course requirements are not guaranteed for future semesters.

### COURSE GROUND RULES

- Students must attend the first day of on-ground class or contact the instructor prior to the first class. Failure to do this may result in being dropped from the class. Excessive absences may substantially lower the course grade.
- Regular class attendance is a student's obligation for any course regardless of format. (See the Walters State Catalog/Student Handbook). If a student misses class, it is his or her

responsibility to contact the instructor regarding missed assignments and/or activities and to be prepared for the next class assignment.

- Students enrolled in web courses must follow the course attendance policy defined for online attendance during the first week of class and throughout the term. Failure to do this may result in being dropped from the class during week one OR may result in the accrual of absences which may negatively impact the student's grade in the course.
- Students who have not paid fees on time and/or are not correctly registered for this class and whose names do not appear on official class rolls generated by the Walters State student information system (MyWS) will not be allowed to remain in class or receive credit for this course.
- Electronic devices must not disrupt the instructional process or college-sponsored academic activity. Use of electronic devices is prohibited unless use of the device is relevant to the activity and use is sanctioned by the faculty member in charge. Electronic devices that are not relevant to the activity or sanctioned by the faculty member in charge should be set so that they will not produce an audible sound during classroom instruction or other college-sponsored academic activity.

## **FINANCIAL AID**

Students receiving any type of financial aid or scholarship should contact the Financial Aid Office before making any changes to their schedule. Schedule changes without prior approval may result in loss of award for the current term and future terms.

All forms of student Financial Aid may be jeopardized or lost due to the lack of Satisfactory Academic Progress in one or multiple courses. Lack of Satisfactory Academic Progress may negatively impact a student's degree/certificate completion pace and further jeopardize Financial Aid eligibility.

## **CANCELLATION OF CLASSES AND ACADEMIC CONTINUITY**

For information related to the cancellation of classes due to inclement weather or other events, please check the Senators Emergency Text system or the college's Web site at:

[Walters State Homepage \(opens in new window\)](https://www.waltersstate.edu/home/)  
[ws.edu/home/](https://www.waltersstate.edu/home/)

[Walters State Facebook page \(opens in new window\)](https://www.facebook.com/WaltersState/)  
<https://www.facebook.com/WaltersState/>

[Walters State Twitter page \(opens in new window\)](https://twitter.com/waltersstate)  
<https://twitter.com/waltersstate>



or call the college's student information line, 1-800-225-4770, option 1; the Sevier County Campus, (865) 774-5800, option 7; the Niswonger Campus (423) 798-7940, option 7; or the Claiborne County Campus, 423-636-6200, option 7. Also, please monitor local TV and radio stations for further announcements.

When an event or disaster interrupts the scheduled operations of the college and the ability to proceed with the academic course activities as planned, the college and your instructor may alter the course plan outlined in the syllabus. Should an event occur, students should refer to their course e-Learn pages and/or class materials previously delivered to receive guidance from their instructor. Students should continue to monitor the official college channels of communication listed in the above paragraph. If you would like to sign up for the Senators Emergency Text system, please go to the following Web site:

[Senator Emergency Text System \(opens in new window\)](http://ws.edu/set/)  
[ws.edu/set/](http://ws.edu/set/)

Dual Enrollment students attending on a high school campus should refer to the high school inclement weather cancellations.

## **LEARNING MANAGEMENT SYSTEM**

Brightspace (commonly known as eLearn or D2L) is the college's Learning Management System (LMS).

Brightspace is committed to accessibility by "deliver[ing] a learning experience that meets the needs of all people, regardless of age or ability." [Brightspace Accessibility Standard \(opens in new window\)](#)

Brightspace is also committed to guarding student data and privacy. [Brightspace Privacy Policy \(opens in new window\)](#)