



Walters State Community College Course Syllabus

Course Information

Course Number and Name: MUS 1922 Indiv Music Instruct-Keyboards

Section ID: 81503.202380

Semester and Year: Fall 2023

Credit Hours: 1

Start Date: August 21, 2023

End Date: December 08, 2023

Course Format: CON - Conventional Methodology

Catalog Course Description: One 30-minute (1 credit) or 50-minute (2 credits) lesson per week with an instructor. Daily practice required. Examinations each semester. Public performance may be scheduled. Lab fee required. **F, S**

Meeting Details: TBD

Course Drop Deadline: October 27, 2023

Instructor Information

Name: Amanda Askins

Office Location: CAPE146

Office Hours: By appointment only

Office Phone: n/a

Email: Mandy.Askins@ws.edu

Supervisor Name: Elissa Keck Hodge

Supervisor Phone: 423-585-6951

Required Textbook(s) and Materials

Open Resource

Additional Information

All repertoire will be assigned by the instructor in the first lesson.

Supplemental or Optional Materials

All music assigned by instructor will be provided by the instructor.

If the student chooses to add additional repertoire, the burden of cost and printing is on the student.

Student Learning Outcomes/Objectives

- Student will develop and show progress in technical, musical, and performing skills through standard repertoire appropriate to their level of study. This will include but is not limited to:
 1. Awareness of the physical mechanics required for appropriate keyboard playing including posture, shoulder, arm, and hand position
 2. Piano technique gained by level appropriate scales, arpeggios, cadences, and other exercises that demonstrate technical proficiency
 3. Improvement in musicianship through level appropriate sight-reading, memorization, and collaborative experiences
 4. Performance and practice skills, including memorization and expansion of repertoire and literature
- Student will learn and perform three pieces per semester, two of which will be memorized.
- Appropriate knowledge about each piece (composer, date, form, significant facts about composer, time period, or piece) and written and verbal communication of this knowledge will be required.

FRESHMEN: Only verbal communication of this knowledge is required

SOPHOMORES: Written communication in the form of program notes will be required for all repertoire performed during the school year.

Instructional Approach and Methods

- Lessons
- Practice
- Literature
- Student repertoire class
- Juried Final

Assessment, Evaluation and Testing Procedures

Testing procedures will be performance based in lessons, repertoire classes, recitals, and the juried final.

Grading Scale

A	90-100
B	80-89
C	70-79
D	60-69
F	Below 60

- Lessons (**10 regular lessons** at 5 points each) 50 points
- Repertoire Class 10 points
- Recital Participation – 10 points each
- Mid-Term Jury--10 points
- Final Juries - 20 points

Assignments

Lessons: Each lesson will be graded on the student's preparedness and improvement. At the end of each lesson the student will receive a weekly practice sheet with the upcoming week's assignment (practice techniques, exercises, literature, etc.) and a space to record the practice time fulfilled each day. Students are **required to bring either a small spiral bound notebook, a three-prong folder, or binder** for the keeping and organizing of lesson materials and practice records and assessments.

Practice: Student's registered for **1 credit hour (30 minute lesson)** must practice a minimum of **three (3) hours each week**. Those registered for **2 credits** are **required to practice at least six (6) hours each week**. Students are to write down the exact practice times each day on their weekly practice sheet, in order to accomplish a more accurate lesson assessment. Failure to keep accurate logs may result in a grade reduction.

Rep Class/Studio Class: Twice a semester music majors meet to perform repertoire for their peers. While attendance is required for both, **performing is only required for one**. **It is highly

recommended that the student perform for both to gain skill at mastering performing technique, nerves, and giving and receiving constructive comments.**

Literature: Students registered for **1 credit hour will be assigned a minimum total of 3 songs for the semester, one of which must be memorized.** Those registered for **2 credits will be assigned 3 songs minimum, two of which must be memorized.** All music must be brought to your lesson each week. Failure to bring the appropriate and assigned materials may result in a grade reduction and cancelled lesson.

Midterm Juries: Midterm juries serve as the midterm exam for this individual instruction course. Like the “pre-jury” the midterm jury allows the student to perform as they would in the actual jury.

Requirements for midterm juries: perform approximately half of the semester’s literature from memory during normal lesson time.

Juries: Juries serve as the final exam for individual instruction courses. The student will be called in front of the music faculty to perform selections from the semester’s repertory. To prepare for juries, the final lesson of the semester will be a “pre-jury” lesson where the student will perform all assigned pieces for the instructor from memory as they would in the actual jury.

Class Participation

Class participation and preparedness is essential.

Course and Class Policies/Procedures

Lessons may be rescheduled under the following conditions and **only** under the following conditions:

1. The student has a **documentable** (doctor’s note, etc) emergency.
2. The instructor has to cancel.
3. Campus is closed due to inclement weather. If the campus is still open, lessons will occur and documentable proof of ineligibility to drive must be given should the student miss their lesson.

Additional Course Requirements/Details/Information

Absences and Make-up Lessons: In the event of an absence, the student is to let the instructor know as much in advance as possible. Please call or text 865-214-2052 or email mandy.askins@ws.edu if you are going to be absent or tardy to your lesson. **Please note:**

FACEBOOK IS NOT AN ACCEPTABLE MEANS OF COMMUNICATION. Upon presentation of documentation of an excused absence (doctor's note, school function on W.S. letterhead, informing the instructor of illness before the lesson, etc.) the instructor and the student will schedule a make-up lesson the same week of the missed lesson. If the absence is unexcused, or if the student is a "no show" there will be no make-up lesson scheduled and the student will receive a zero for the lesson (resulting in approximately a ½ letter grade deduction from the final grade). We have a limited number of lessons--please make every effort to attend every lesson throughout the semester.

Repertoire (Rep) class will occur twice throughout the semester. Rep class is an opportunity for you to perform in front of your peers. Please come prepared to rep class with your song memorized with correct pronunciation of your title and composer's name. Failure to appear and perform at rep class provides the same consequence as missing your lesson.

Academic Honesty

Faculty expect all students to refrain from acts of academic misconduct including but not limited to:

1. Plagiarism - refers to using another person's ideas or writing without giving proper credit to the original source. Indulging in this type of conduct will subject the student to disciplinary sanctions, which may be imposed through the regular institutional procedures of Walters State Community College as outlined in the Student Handbook. Plagiarism will result in a grade of "0" for the paper/exam/presentation. Student Conduct and Disciplinary Sanctions contained in the college Catalog/Student Handbook apply (see policy 04:18:02 Disciplinary Sanctions).

Plagiarism includes, but is not limited to the following:

- a. Using cut/paste tool from original document with no references given.
 - b. Copying another student's work and submitting it as one's own.
 - c. Forging or otherwise altering signatures.
 - d. Giving or falsifying academic documents or materials.
2. Cheating - construed as attempting to deceive or mislead which includes, but is not limited to the following:
 - a. Utilizing old tests, projects, notes or written papers.
 - b. Providing unauthorized information to a fellow student about exam content.
 - c. Receiving unauthorized aid from any source with quizzes, examinations, or other assignments.
 - d. Seeking information in an unacceptable manner during/preceding an exam or other assigned work (cheat sheet, verbal exchange, looking at another person's paper or

- electronic device, utilizing headphones, using textbook when the test/quiz is not an open book test/quiz, using textbook test bank etc.).
- e. Consulting with a classmate or others when taking a computerized test.
 - f. Disregarding other specific policies and procedures outlined for a particular class.
 - g. Utilizing unapproved technology/electronic equipment during testing (i.e.: mobile devices such as cell phones, smart devices, or tablets, etc.).
 - h. Using the same Internet Protocol network address (IP address) as another student for testing without approval from the course faculty.
3. The use of any generative artificial intelligence (AI) tool, such as OpenAI's ChatGPT, Google's Bard, or any other pre-trained language model (commonly referred to as "chatbot"), must be cited for any assignment where it has been used and may not be used unless specifically allowed by your instructor. Please see your instructor or the course policies within the syllabus if you have questions.

Student Resources

TUTORING SERVICES

Students in need of tutoring assistance are encouraged to contact the Office of Student Tutoring located as follows:

- Morristown Campus - Student Services Building Room L107 - (423) 585-6920
- Niswonger Campus - GRNV 226 - (423) 798-7982
- Sevierville Campus - MMH Room 210 - (865) 286-2787
- Claiborne Campus - Room 123A - (423) 851-4761

Specific tutoring assistance in mathematics and writing is available in-person and online as follows:

- Morristown Campus - English Learning Lab - HUM 120 - (423) 585-6970

[Walters State English Learning Lab \(opens in new window\)](https://www.walters.edu/academics/humanities/writing-lab)
[ws.edu/academics/humanities/writing-lab](https://www.walters.edu/academics/humanities/writing-lab)

- Morristown Campus - Mathematics Lab - MBSS 222 - (423) 585-6872

[Walters State Mathematics Learning Lab \(opens in new window\)](https://www.walters.edu/academics/mathematics/learning-lab)
[ws.edu/academics/mathematics/learning-lab](https://www.walters.edu/academics/mathematics/learning-lab)

TECHNOLOGY SUPPORT

Students who need assistance with computing and technology issues should contact the IET Helpdesk by phone at Morristown: (423) 318-2742; Niswonger: (423) 798-8186; or Sevierville: (865) 286-2789 or on-line access.

[Walters State Helpdesk \(opens in new window\)](#)

helpdesk.ws.edu

STUDENTS WITH DISABILITIES SUPPORT SERVICES

Students with disabilities must register with Student Support Services each semester in the Student Services Building, Room U134 (phone (423) 585-6892) if they need any special facilities, services, or consideration.

[Walters State Student Support Services \(opens in new window\)](#)

ws.edu/student-services/disability/

SUICIDE PREVENTION STATEMENT

Walters State is committed to and cares about all students. Support services are available for any person at Walters State who is experiencing feelings of being overwhelmed, hopelessness, depression, thinking about dying by suicide, or is otherwise in need of assistance. For immediate help, contact the National Suicide Prevention Lifeline by calling or texting 9-8-8 or the Trevor Lifeline at 1-866-488-7386. Veterans may also contact the Veterans Crisis Line at 1-800-273-8255 (press 1) or Text 838255.

Walters State has a relationship in place with the following community agencies to provide services (may include crisis referral services, prevention screenings, etc.):

- Cherokee Health Systems 423-586-5032
- Frontier Health 423-467-3600

College Policies

STUDENTS HANDBOOK AS OFFICIAL GOVERNING DOCUMENT

This class is governed by the policies and procedures stated in the current Walters State Community College Student Handbook. All students attending Walters State Community College, regardless of the time, location, or format of the class, must abide by the rules and regulations outlined in the current Walters State Catalog/Student Handbook and the current Walters State Timetable of Classes.

[Walters State Catalog \(opens in new window\)](#)

catalog.ws.edu/

[Walters State Timetable of Classes \(opens in new window\)](https://www.waltersstate.edu/admissions/registration/)
[ws.edu/admissions/registration/](https://www.waltersstate.edu/admissions/registration/)

PURPOSE, LIMITATIONS AND MODIFICATION OF SYLLABUS

This syllabus sets forth the expectations for the course content, work, and grading as well as expectations for student performance and conduct. The syllabus does not constitute a contract between the student and the instructor or the College. The information contained here is subject to change at any time. The instructor reserves the right to modify this syllabus at any time with written notification to the students. Though changes are possible, it is expected that the course will be conducted as described in this syllabus for the semester/year specified in the Course Information section of the syllabus. This syllabus is only valid for the semester/year specified and course requirements are not guaranteed for future semesters.

COURSE GROUND RULES

- Students must attend the first day of on-ground class or contact the instructor prior to the first class. Failure to do this may result in being dropped from the class. Excessive absences may substantially lower the course grade.
- Regular class attendance is a student's obligation for any course regardless of format. (See the Walters State Catalog/Student Handbook). If a student misses class, it is his or her responsibility to contact the instructor regarding missed assignments and/or activities and to be prepared for the next class assignment.
- Students enrolled in web courses must follow the course attendance policy defined for online attendance during the first week of class and throughout the term. Failure to do this may result in being dropped from the class during week one OR may result in the accrual of absences which may negatively impact the student's grade in the course.
- Students who have not paid fees on time and/or are not correctly registered for this class and whose names do not appear on official class rolls generated by the Walters State student information system (MyWS) will not be allowed to remain in class or receive credit for this course.
- Electronic devices must not disrupt the instructional process or college-sponsored academic activity. Use of electronic devices is prohibited unless use of the device is relevant to the activity and use is sanctioned by the faculty member in charge. Electronic devices that are not relevant to the activity or sanctioned by the faculty member in charge should be set so that they will not produce an audible sound during classroom instruction or other college-sponsored academic activity.

FINANCIAL AID

Students receiving any type of financial aid or scholarship should contact the Financial Aid Office before making any changes to their schedule. Schedule changes without prior approval may result in

loss of award for the current term and future terms.

All forms of student Financial Aid may be jeopardized or lost due to the lack of Satisfactory Academic Progress in one or multiple courses. Lack of Satisfactory Academic Progress may negatively impact a student's degree/certificate completion pace and further jeopardize Financial Aid eligibility.

CANCELLATION OF CLASSES AND ACADEMIC CONTINUITY

For information related to the cancellation of classes due to inclement weather or other events, please check the Senators Emergency Text system or the college's Web site at:

[Walters State Homepage \(opens in new window\)](https://www.waltersstate.edu/home/)
[ws.edu/home/](https://www.waltersstate.edu/home/)

[Walters State Facebook page \(opens in new window\)](https://www.facebook.com/WaltersState/)
<https://www.facebook.com/WaltersState/>

[Walters State Twitter page \(opens in new window\)](https://twitter.com/waltersstate)
<https://twitter.com/waltersstate>

or call the college's student information line, 1-800-225-4770, option 1; the Sevier County Campus, (865) 774-5800, option 7; the Niswonger Campus (423) 798-7940, option 7; or the Claiborne County Campus, 423-636-6200, option 7. Also, please monitor local TV and radio stations for further announcements.

When an event or disaster interrupts the scheduled operations of the college and the ability to proceed with the academic course activities as planned, the college and your instructor may alter the course plan outlined in the syllabus. Should an event occur, students should refer to their course e-Learn pages and/or class materials previously delivered to receive guidance from their instructor. Students should continue to monitor the official college channels of communication listed in the above paragraph. If you would like to sign up for the Senators Emergency Text system, please go to the following Web site:

[Senator Emergency Text System \(opens in new window\)](https://www.waltersstate.edu/set/)
[ws.edu/set/](https://www.waltersstate.edu/set/)

Dual Enrollment students attending on a high school campus should refer to the high school inclement weather cancellations.

LEARNING MANAGEMENT SYSTEM

Brightspace (commonly known as eLearn or D2L) is the college's Learning Management System (LMS).

Brightspace is committed to accessibility by "deliver[ing] a learning experience that meets the needs of all people, regardless of age or ability." [Brightspace Accessibility Standard \(opens in new window\)](#)

Brightspace is also committed to guarding student data and privacy. [Brightspace Privacy Policy \(opens in new window\)](#).