Walters State Community College Course Syllabus

Course Information

Course Number and Name: ENGL 1020 English Composition II
Section ID: 81073.202380
Semester and Year: Fall 2023
Credit Hours: 3
Start Date: August 21, 2023
End Date: December 08, 2023
Course Format: WEB - Web Classes
Catalog Course Description: A composition course emphasizing documented critical writing, based on an introduction to fiction, drama, and poetry. Prerequisite(s): ENGL 1010. **F, S, Su**
General Education Course Designation: General Education Course
Meeting Details: TBD
Course Drop Deadline: October 27, 2023

Instructor Information

Name: Teresa Smith
Office Location: CCEN 207D
Office Hours: See eLearn under Course Content
Office Phone: 423-585-6927
Email: teresa.smith@ws.edu
Supervisor Name: Christopher Morelock
Supervisor Phone: 423-585-6780
Secretary Name: Debbie Wilson
Secretary Phone: 423-585-6947

Required Textbook(s) and Materials

No materials required

Supplemental or Optional Materials

The Little Brown Essentials Handbook 9th ed.

Student Learning Outcomes/Objectives

- apply ENGL 1010 planning, organizing, drafting, revising and editing skills to the writing of literary argument papers in ENGL 1020.

- read closely primary and secondary sources and understand them at interpretive and evaluative levels in preparation for writing about them.

- distinguish among opinions, facts, inferences, and persuasive approaches in primary and secondary sources.

- formulate thesis sentences based on readings of primary and/or secondary sources, to select material from them to support the thesis, and to write papers with well-developed ideas supporting the thesis.

- use appropriate rhetorical patterns, such as comparison/contrast and argumentation, to demonstrate an understanding of the elements of fiction, poetry and drama in coherent essays which develop literary arguments from process to product.

- manage, coordinate, and document primary and secondary sources according to MLA style in solving problems and arriving at decisions in the writing process.

- compose papers using correct diction, syntax, usage, grammar, and mechanics.

Instructional Approach and Methods

1. The student will write at least 300 words on an assigned topic at the first class meeting in order to refer the student with basic mechanical difficulties to placement testing or to the English Learning Lab Technician. Students must also take a non-credit, objective MSV pre-test within the first week of classes.

2. In addition to the first-day writing sample, the student will write a minimum of five papers of at least 600 words each throughout the course. At least four of these five papers must include primary source quotations and be documented according to MLA style. At least one of these

five must also include quotations from secondary sources such as articles from the WSCC Library databases. If the instructor chooses, one of these papers may be an essay examination of 600 words. All papers other than timed, in-class essays must contain an MLA-style Works Cited page. These six papers represent a minimum for the course, and with drafts and informal writing assignments, students should write over 5000 words during the semester.

3. The student will keep all required paper drafts and make revisions according to instructions. The instructor may require that this process be completed electronically. Any major paper assignments evaluated outside of eLearn must be submitted to the instructor at the end of the semester.

4. The student must also complete the objective MSV post-test, which will count toward the final grade.

The student will plan before writing each paper. For this purpose the student will write formal outlines.

Assessment, Evaluation and Testing Procedures

The instructor evaluates each paper on its own merits. While there is no single formula for evaluating any paper, in this course all papers will be assessed by standard rubrics. These rubrics will address criteria such as the quality of content and organization, thesis, specific detail to support and develop general statements, and the number and frequency of serious errors (such as fragments, comma splices, fused sentences, errors in agreement and tense, and awkward constructions). Repeated errors and deficiencies become significant in the evaluation of the student's writing. Since progress is the principal objective, students will have multiple opportunities to demonstrate mastery of the evaluated criteria.

Grading Scale

A	90-100
B	80-89
C	70-79
D	60-69
F	59 or lower

Assignments

Students will write outlines, rough drafts, essays, and complete Discussion Boards.

Class Participation

Attendance will be taken based on assignments being submitted by the due date. All due dates will be posted in eLearn.

Course and Class Policies/Procedures

The instructor encourages the student to schedule conferences. Any student who needs additional help should request extra conferences. In the conferences the instructor reviews the student's written work, explaining and clarifying points that are giving the student trouble, noting evidence of improvement, and making suggestions for further improvement. The instructor also helps the student to self-diagnose any areas of punctuation, diction, or sentence structure to which additional attention and study should be directed. The student may also seek further help from the English Learning Lab Technician (Jennifer Mayes) in Humanities 120, where both professional and peer tutors are available to assist, either on site or online.

Plagiarism, cheating, and other forms of academic dishonesty are prohibited. Students may not submit work from other classes unless permitted by the instructor. According to *Webster's Ninth New Collegiate Dictionary*, plagiarism is to "steal and pass off as one's own (the ideas or words of another); to present as one's own, an idea or product derived from an existing source." Also, see *The Little, Brown Essential Handbook* pages 5-6 and 212-218. Any student who plagiarizes will receive a zero on the paper and may receive a grade of F in the course. (See the Walters State Catalog/Student Handbook.)

Excessive absences may substantially lower the course grade. A late paper receives a one-letter grade deduction for each day it is late unless the student has an excused absence and notifies the instructor in advance. This rate of deduction could result in a grade value of zero if a paper were to be several days late. The instructor can require written proof of a valid excuse. Even if the absence is justifiable or administratively approved, the student must complete the paper or make arrangements to do so within one week after returning to class. After one week, if the student has not made up the paper or made satisfactory arrangements to do so with the instructor, the student receives a 0 for that theme.

Students for whom English is a second language may contact Michelle Mitrik at 423-585-6930 for advising and/or tutoring referrals.

Additional Course Requirements/Details/Information

Grades are earned, not given! Your grade will directly reflect the effort you place into your writing.

Essay Grades

To earn the best grade on an essay, you should do the following:

Spend time with the writing process. The quality of the writing process directly relates to the quality of the essay. Spending time with the writing process will help you to earn better essay grades.

FOLLOW DIRECTIONS. Each essay has a detailed set of directions. Not following these directions will lower your essay grade. If you submit an essay that does not follow the directions, I will grade the paper "as is," and you will receive a significantly lower grade.

FOLLOW DEADLINES. Late essays are accepted but are penalized 10% per day that the essay is late. No essays are accepted after the last day of class in order to give the instructor time to grade. Because due dates are so important in this class, students have the following resources to help them know important due dates:

- due dates will be on the course home page in eLearn
- LATE WORK WILL NOT BE ACCEPTED FOR OUTLINES, DRAFTS AND QUIZZES! Do not ask for a dropbox to be opened after due dates have passed. Files placed in the wrong Dropbox, send as an email attachment (unless otherwise asked for by the instructor), and files that cannot be opened will not be graded.

To receive full credit, all assignments, including papers and drafts must be submitted on time. Generally, early work is accepted, so students with scheduling problems should use wise time management skills to avoid late penalties.

If you are absent when an assignment is scheduled, it is still due. You may submit via eLearn dropbox to receive partial credit. The sooner a document is received, the fewer points may be deducted. To avoid losing points, you can submit your assignment before your absence.

Grading Points Scale

Work	Points	Scale
Essay 1 Writing Sample	0	1000 – 900 = A
Essay 2 Poetry	100	800 – 899 = B
Essay 3 Short Fiction with Writing Process	100	700 – 799 = C
Essay 4 Drama with Writing Process	300	600 – 699 = D
Essay 5 Compare Contrast with secondary source and Writing Process	300	0 – 599 = F
Writing Process for Essays	100	
Activities	50	
Final Exam	50	

Total Points	1000	

Essay Assignment Length Requirements

Essay	Length	Assignment Details
Essay 1 Writing Sample	300	First week of class
Essay 2 Poetry	600	Figurative Interpretation
Essay 3 Short Fiction	600	Figurative Interpretation
Essay 4 Drama	650	Character Analysis
Essay 5 Compare Contrast	750	Theme/character/symbol with secondary source

Essays

Each essay will be accompanied with a required writing process, which accounts for a percentage of the grade. **Since each submission goes into the dropbox, late work will not be accepted**. Even if you are absent, you can still submit your work. The required writing process is as following:

Assignment	Points
Outlines	10
Rough Drafts	15
Final Draft	See points above
Each writing process is worth 25 points each for 4 essays = 100 points	6 classroom activities grades worth 10 points each – lowest grade = 50 points

Plagiarism

Don't Plagiarize! Plagiarism is a serious offense. Using sources without proper citation is considered plagiarism. For example, copying and pasting from sources without proper citation for those sources is cheating. The first offense for plagiarism is a ZERO on the essay. The second offense for plagiarism is a ZERO for the course.

Each item submitted to the eLearn dropbox can be checked for plagiarism by utilizing a program called Turn It In, which color codes plagiarized material with links to websites. It will detect plagiarism

even if the student has attempted to reword the material. Any suspected instance of plagiarism will be checked through this program.

Procedure for Submission of Work

I require all essays to be submitted to the Dropbox for plagiarism detection and feedback will be given in Dropbox as well. Failure to submit at the first of class means the paper is late, and it will be penalized as outlined above.

ELearn

ELearn is an imperative part of this course. Through this online component, you can do the following:

Check email from me [Email]

Send me emails

See ALL course lectures [Content]

See assignments missed [Course homepage]

See current grades [Grades]

Submit essays [Dropbox]

Email other students in the class [Classlist]

In the event of a grade dispute, it is the student's responsibility to provide documentation of course work.

Academic Honesty

Faculty expect all students to refrain from acts of academic misconduct including but not limited to:

1. Plagiarism - refers to using another person's ideas or writing without giving proper credit to the original source. Indulging in this type of conduct will subject the student to disciplinary sanctions, which may be imposed through the regular institutional procedures of Walters State Community College as outlined in the Student Handbook. Plagiarism will result in a grade of "0" for the paper/exam/presentation. Student Conduct and Disciplinary Sanctions contained in the college Catalog/Student Handbook apply (see policy 04:18:02 Disciplinary Sanctions). Plagiarism includes, but is not limited to the following:

  a. Using cut/paste tool from original document with no references given.

  b. Copying another student's work and submitting it as one's own.

  c. Forging or otherwise altering signatures.

  d. Giving or falsifying academic documents or materials.

2. Cheating - construed as attempting to deceive or mislead which includes, but is not limited to the following:

  a. Utilizing old tests, projects, notes or written papers.

  b. Providing unauthorized information to a fellow student about exam content.

  c. Receiving unauthorized aid from any source with quizzes, examinations, or other assignments.

  d. Seeking information in an unacceptable manner during/preceding an exam or other assigned work (cheat sheet, verbal exchange, looking at another person's paper or electronic device, utilizing headphones, using textbook when the test/quiz is not an open book test/quiz, using textbook test bank etc.).

  e. Consulting with a classmate or others when taking a computerized test.

  f. Disregarding other specific policies and procedures outlined for a particular class.

  g. Utilizing unapproved technology/electronic equipment during testing (i.e.: mobile devices such as cell phones, smart devices, or tablets, etc.).

  h. Using the same Internet Protocol network address (IP address) as another student for testing without approval from the course faculty.

3. The use of any generative artificial intelligence (AI) tool, such as OpenAI's ChatGPT, Google's Bard, or any other pre-trained language model (commonly referred to as "chatbot"), must be cited for any assignment where it has been used and may not be used unless specifically allowed by your instructor. Please see your instructor or the course policies within the syllabus if you have questions.

Student Resources

TUTORING SERVICES

Students in need of tutoring assistance are encouraged to contact the Office of Student Tutoring located as follows:

- Morristown Campus - Student Services Building Room L107 - (423) 585-6920
- Niswonger Campus - GRNV 226 - (423) 798-7982
- Sevierville Campus - MMH Room 210 - (865) 286-2787

- Claiborne Campus - Room 123A - (423) 851-4761

Specific tutoring assistance in mathematics and writing is available in-person and online as follows:

- Morristown Campus - English Learning Lab - HUM 120 - (423) 585-6970

  [Walters State English Learning Lab (opens in new window)](ws.edu/academics/humanities/writing-lab)
  ws.edu/academics/humanities/writing-lab

- Morristown Campus - Mathematics Lab - MBSS 222 - (423) 585-6872

  [Walters State Mathematics Learning Lab (opens in new window)](ws.edu/academics/mathematics/learning-lab)
  ws.edu/academics/mathematics/learning-lab

TECHNOLOGY SUPPORT

Students who need assistance with computing and technology issues should contact the IET Helpdesk by phone at Morristown: (423) 318-2742; Niswonger: (423) 798-8186; or Sevierville: (865) 286-2789 or on-line access.

[Walters State Helpdesk (opens in new window)](helpdesk.ws.edu)
helpdesk.ws.edu

STUDENTS WITH DISABILITIES SUPPORT SERVICES

Students with disabilities must register with Student Support Services each semester in the Student Services Building, Room U134 (phone (423) 585-6892) if they need any special facilities, services, or consideration.

[Walters State Student Support Services (opens in new window)](ws.edu/student-services/disability/)
ws.edu/student-services/disability/

SUICIDE PREVENTION STATEMENT

Walters State is committed to and cares about all students. Support services are available for any person at Walters State who is experiencing feelings of being overwhelmed, hopelessness, depression, thinking about dying by suicide, or is otherwise in need of assistance. For immediate help, contact the National Suicide Prevention Lifeline by calling or texting 9-8-8 or the Trevor Lifeline at 1-866-488-7386. Veterans may also contact the Veterans Crisis Line at 1-800-273-8255 (press 1) or Text 838255.

Walters State has a relationship in place with the following community agencies to provide services (may include crisis referral services, prevention screenings, etc.):

- Cherokee Health Systems 423-586-5032

- Frontier Health 423-467-3600

College Policies

STUDENTS HANDBOOK AS OFFICIAL GOVERNING DOCUMENT

This class is governed by the policies and procedures stated in the current Walters State Community College Student Handbook. All students attending Walters State Community College, regardless of the time, location, or format of the class, must abide by the rules and regulations outlined in the current Walters State Catalog/Student Handbook and the current Walters State Timetable of Classes.

[Walters State Catalog (opens in new window)](catalog.ws.edu/)
catalog.ws.edu/

[Walters State Timetable of Classes (opens in new window)](ws.edu/admissions/registration/)
ws.edu/admissions/registration/

PURPOSE, LIMITATIONS AND MODIFICATION OF SYLLABUS

This syllabus sets forth the expectations for the course content, work, and grading as well as expectations for student performance and conduct. The syllabus does not constitute a contract between the student and the instructor or the College. The information contained here is subject to change at any time. The instructor reserves the right to modify this syllabus at any time with written notification to the students. Though changes are possible, it is expected that the course will be conducted as described in this syllabus for the semester/year specified in the Course Information section of the syllabus. This syllabus is only valid for the semester/year specified and course requirements are not guaranteed for future semesters.

COURSE GROUND RULES

- Students must attend the first day of on-ground class or contact the instructor prior to the first class. Failure to do this may result in being dropped from the class. Excessive absences may substantially lower the course grade.

- Regular class attendance is a student's obligation for any course regardless of format. (See the Walters State Catalog/Student Handbook). If a student misses class, it is his or her responsibility to contact the instructor regarding missed assignments and/or activities and to be prepared for the next class assignment.

- Students enrolled in web courses must follow the course attendance policy defined for online attendance during the first week of class and throughout the term. Failure to do this may result in being dropped from the class during week one OR may result in the accrual of absences which may negatively impact the student's grade in the course.

- Students who have not paid fees on time and/or are not correctly registered for this class and whose names do not appear on official class rolls generated by the Walters State student information system (MyWS) will not be allowed to remain in class or receive credit for this course.
- Electronic devices must not disrupt the instructional process or college-sponsored academic activity. Use of electronic devices is prohibited unless use of the device is relevant to the activity and use is sanctioned by the faculty member in charge. Electronic devices that are not relevant to the activity or sanctioned by the faculty member in charge should be set so that they will not produce an audible sound during classroom instruction or other college-sponsored academic activity.

FINANCIAL AID

Students receiving any type of financial aid or scholarship should contact the Financial Aid Office before making any changes to their schedule. Schedule changes without prior approval may result in loss of award for the current term and future terms.

All forms of student Financial Aid may be jeopardized or lost due to the lack of Satisfactory Academic Progress in one or multiple courses. Lack of Satisfactory Academic Progress may negatively impact a student's degree/certificate completion pace and further jeopardize Financial Aid eligibility.

CANCELLATION OF CLASSES AND ACADEMIC CONTINUITY

For information related to the cancellation of classes due to inclement weather or other events, please check the Senators Emergency Text system or the college's Web site at:

Walters State Homepage (opens in new window)
ws.edu/home/

Walters State Facebook page (opens in new window)
https://www.facebook.com/WaltersState/

Walters State Twitter page (opens in new window)
https://twitter.com/waltersstate

or call the college's student information line, 1-800-225-4770, option 1; the Sevier County Campus, (865) 774-5800, option 7; the Niswonger Campus (423) 798-7940, option 7; or the Claiborne County Campus, 423-636-6200, option 7. Also, please monitor local TV and radio stations for further announcements.

When an event or disaster interrupts the scheduled operations of the college and the ability to proceed with the academic course activities as planned, the college and your instructor may alter the course plan outlined in the syllabus. Should an event occur, students should refer to their course e-

Learn pages and/or class materials previously delivered to receive guidance from their instructor. Students should continue to monitor the official college channels of communication listed in the above paragraph. If you would like to sign up for the Senators Emergency Text system, please go to the following Web site:

[Senator Emergency Text System (opens in new window)](ws.edu/set/)
[ws.edu/set/](ws.edu/set/)

Dual Enrollment students attending on a high school campus should refer to the high school inclement weather cancellations.

LEARNING MANAGEMENT SYSTEM

Brightspace (commonly known as eLearn or D2L) is the college's Learning Management System (LMS).

Brightspace is committed to accessibility by "deliver[ing] a learning experience that meets the needs of all people, regardless of age or ability." [Brightspace Accessibility Standard (opens in new window)](#)

Brightspace is also committed to guarding student data and privacy. [Brightspace Privacy Policy (opens in new window)](#)