Walters State Community College Course Syllabus

Course Information

Course Number and Name: ENGL 1020 English Composition II
Section ID: 81046.202380
Semester and Year: Fall 2023
Credit Hours: 3
Start Date: August 21, 2023
End Date: December 08, 2023
Course Format: WEB - Web Classes
Catalog Course Description: A composition course emphasizing documented critical writing, based on an introduction to fiction, drama, and poetry. Prerequisite(s): ENGL 1010. **F, S, Su**
General Education Course Designation: General Education Course
Meeting Details: TBD
Course Drop Deadline: October 27, 2023

Instructor Information

Name: Abbey Anderson
Office Location: HUM 148L
Office Hours: Ms. Anderson's office hours will be posted in eLearn.
Office Phone: 423-585-6967
Email: Abbey.Anderson@ws.edu
Supervisor Name: Christopher Morelock
Supervisor Phone: 423-585-6780

Required Textbook(s) and Materials

No materials required
Additional Information
There is no required textbook for this course because all of our readings will come from various free web sources. The web links to our class readings will be posted in eLearn.

Student Learning Outcomes/Objectives

- Apply ENGL 1010 planning, organizing, drafting, revising and editing skills to the writing of literary argument papers in ENGL 1020.

- Read closely primary and secondary sources and understand them at interpretive and evaluative levels in preparation for writing about them.

- Distinguish among opinions, facts, inferences, and persuasive approaches in primary and secondary sources.

- Formulate thesis sentences based on readings of primary and/or secondary sources, to select material from them to support the thesis, and to write papers with well-developed ideas supporting the thesis.

- Use appropriate rhetorical patterns, such as comparison/contrast and argumentation, to demonstrate an understanding of the elements of fiction, poetry and drama in coherent essays which develop literary arguments from process to product.

- Manage, coordinate, and document primary and secondary sources according to MLA style in solving problems and arriving at decisions in the writing process.

- Compose papers using correct diction, syntax, usage, grammar, and mechanics.

Instructional Approach and Methods

1. Within the first two weeks of the semester, the student will complete a writing sample of 400 words on an assigned topic in order to refer the student with basic mechanical difficulties to placement testing or to the English Learning Lab Technician. Students must also take a non-credit, objective MSV pre-test within the first week of class.

2. In addition to the writing sample, the student will write a minimum of three papers of at least 700 words each throughout the course. These three papers must include primary source quotations and be documented according to MLA style. At least one of these three papers must also include quotations from secondary sources such as articles from the WSCC Library databases. If the instructor chooses, one of these papers may be an essay examination. All papers other than timed, in-class essays must contain an MLA-style Works Cited page. These

three papers represent a minimum for the course, and with drafts and informal writing assignments, students should write at least 5000 words during the semester.

3. The student will keep all required paper drafts and make revisions according to instructions.
4. The student must also complete the objective MSV post-test, which will count toward the final grade.

Assessment, Evaluation and Testing Procedures

The instructor evaluates each paper on its own merits. There is no formula for judging a paper. Certain considerations influence the grade such as the quality of content and organization, thesis, specific detail to support and develop general statements, and the number and frequency of serious errors (such as fragments, comma splices, errors in agreement and tense, awkward constructions, and misspellings). A paper may be relatively free from errors but lacking in content; such a paper receives a low grade.

On the other hand, a paper with good content and organization may receive a low grade because of serious errors in grammar, punctuation, sentence structure, and spelling. Progress is a principal objective; therefore, repeated errors and deficiencies become significant in the evaluation of the student's writing.

Grading Scale

A	90-100%
B	80-89%
C	70-79%
D	60-69%
F	59% or lower

Assignments

Throughout the course, quiz assignments will be given. These quizzes could relate to various course materials such as assigned readings, lecture materials, and writing assignments (such as rough drafts of papers, for example). If a quiz assignment is not submitted by the due date, the quiz will receive a grade of zero. **There will be no make-up quizzes**. However, because everyone has a bad day every now and then, each student's two lowest quiz grades will be dropped. These quiz scores will be averaged together and will determine 12% of your course grade. Please note that a double-credit vocabulary quiz will be given near the end of the semester. Each paper contributes a different

percentage to your overall course grade as well. The MSV posttest will additionally count 5% toward your final class score. A chart of the course assignments appears below:

Paper #1 is 25% of the total course score.

Paper #2 is 30% of the total course score.

Paper #3 is 28% of the total course score.

Quizzes are 12% of the total course score.

MSV Posttest is 5% of the total course score.

Course and Class Policies/Procedures

The instructor encourages the student to schedule conferences. Any student who needs additional help should request extra conferences. In the conferences the instructor reviews the student's written work, explaining and clarifying points that are giving the student trouble, noting evidence of improvement, and making suggestions for further improvement. The instructor also helps the student to self-diagnose any areas of punctuation, diction, or sentence structure to which additional attention and study should be directed. The student may also seek further help from the English Learning Lab Technician in Humanities 120, where both professional and peer tutors are available to assist, either on site or online.

Additional Course Requirements/Details/Information

Additional Essay Information

For every day--including Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, and Sunday--a paper is late, I will reduce the paper's final score by ten points. Please note that late submissions will be graded after all punctually submitted compositions, at my earliest convenience. Students are not under any circumstances to submit any of their original writing that has been submitted in another class (even if the paper was submitted in one of my classes previously), posted on the Internet, or published in any form. Such submissions will earn a grade of zero.

AI Policy

Students are not allowed to use Artificial Intelligence (AI) tools (also known as "chatbots")--such as ChatGPT, for example --for *any* class assignment/activity (including essays, discussion board posts, and quizzes, for instance) unless the assignment/activity specifically states that AI use is permitted.

Plagiarism and Academic Dishonesty

Students are not allowed to submit another person's work as their own**.** This is an act of plagiarism, which is a serious offense. Plagiarism occurs in various forms, but perhaps the most frequent plagiaristic acts occur when a student takes another person's work from the Internet, failing to document the material sufficiently. A few other forms of plagiarism are described in the following examples: when 1—a student "collaborates" with another person to the point that the student is no longer the major creator of the project, 2—a student does not document directly quoted material properly (failing to use works cited entries, parenthetical citations, etc.), 3—a student paraphrases/summarizes incorrectly, omitting needed quotation marks and other citation requirements, 4—a student gets another person to complete the student's assignment. Cheating is likewise prohibited. See section below titled "Academic Honesty" for more information.

Attendance

Attendance is based on a student's completion of discussion board, dropbox, and quiz assignments in eLearn. Since an online class does not meet on campus, there might be a tendency to put off assignments due to other classes or work responsibilities. However, it is important to avoid waiting until too close to a deadline to log in and start an assignment.

Offensive Content and Language

Some of the works we will be reading in class might address religious, racial, and sexual themes. However, I expect students to acknowledge the difference between ideas promoted by characters and/or authors and teaching provided by me. If you have any problems concerning these themes, please contact me so that we can avoid a misunderstanding.

Other Matters

- If you find that you are having difficulties with this course, feel free to contact me *as soon as possible* so that I can try to help you with your studies. Do not wait until three weeks before finals to contact me regarding these issues because by then, it will probably be too late.

- Students must upload electronic copies of rough drafts and final drafts to eLearn dropboxes. The files must be submitted in one of the following formats, which eLearn can read: .doc, .docx, or .rtf. If a student submits a document in another, unreadable format, it will receive a zero.

- I will not notify a student if a required document is not submitted to the dropbox, as it is the pupil's responsibility to go to the dropbox and verify successful submission of the material. Students are highly encouraged to keep all Dropbox Submission Receipts throughout the semester since these receipts provide information relating to each dropbox submission (such as time/date of submission, for instance). If a document is not submitted successfully to the dropbox by the due date, late paper deduction penalties outlined above will apply.

- I will not notify a student if an incorrect file is submitted to the dropbox because it is the student's responsibility to make sure the correct document/file is submitted to the dropbox. Naming document files clearly (such as, for example, RJones—ENGL 1020 Paper 2—Rough Draft or RJones—ENGL 1020 Paper 2—Final Draft) can be most helpful in identifying correct files to upload to the dropbox. If a student does not submit the correct document/file to the dropbox, upon realizing his or her mistake, the student should immediately upload the correct document/file. If the correct file is uploaded after the due date, however, late paper deduction penalties outlined above will apply.

- If a student cannot access the designated dropbox when a paper is due, the pupil must send it to me via e-mail attachment in eLearn by the due date. Otherwise, late paper deduction penalties outlined above will apply. This method of submission, however, is only to be used in emergency situations, and the student still must upload the paper to the proper dropbox as soon as dropbox access is restored.

- In the rare event that a student is not able to access eLearn at all when a paper is due, the pupil must send the essay to me via e-mail attachment to the following address by the due date: Abbey.Anderson@ws.edu. Otherwise, late paper deduction penalties outlined above will apply. This method of submission, however, is only to be used in emergency situations, and the student still must upload the paper to the proper eLearn dropbox as soon as dropbox access is restored.

- Once a paper has been graded, it cannot be resubmitted for a higher grade.

- Extra credit *may* be offered during the course. This is not a guarantee, however.

- In the event of a grade dispute, it is the student's responsibility to provide documentation of course work.

Academic Honesty

Faculty expect all students to refrain from acts of academic misconduct including but not limited to:

1. Plagiarism - refers to using another person's ideas or writing without giving proper credit to the original source. Indulging in this type of conduct will subject the student to disciplinary sanctions, which may be imposed through the regular institutional procedures of Walters State Community College as outlined in the Student Handbook. Plagiarism will result in a grade of "0" for the paper/exam/presentation. Student Conduct and Disciplinary Sanctions contained in the college Catalog/Student Handbook apply (see policy 04:18:02 Disciplinary Sanctions). Plagiarism includes, but is not limited to the following:
   a. Using cut/paste tool from original document with no references given.
   b. Copying another student's work and submitting it as one's own.
   c. Forging or otherwise altering signatures.

       d. Giving or falsifying academic documents or materials.

2. Cheating - construed as attempting to deceive or mislead which includes, but is not limited to the following:

    a. Utilizing old tests, projects, notes or written papers.

    b. Providing unauthorized information to a fellow student about exam content.

    c. Receiving unauthorized aid from any source with quizzes, examinations, or other assignments.

    d. Seeking information in an unacceptable manner during/preceding an exam or other assigned work (cheat sheet, verbal exchange, looking at another person's paper or electronic device, utilizing headphones, using textbook when the test/quiz is not an open book test/quiz, using textbook test bank etc.).

    e. Consulting with a classmate or others when taking a computerized test.

    f. Disregarding other specific policies and procedures outlined for a particular class.

    g. Utilizing unapproved technology/electronic equipment during testing (i.e.: mobile devices such as cell phones, smart devices, or tablets, etc.).

    h. Using the same Internet Protocol network address (IP address) as another student for testing without approval from the course faculty.

3. The use of any generative artificial intelligence (AI) tool, such as OpenAI's ChatGPT, Google's Bard, or any other pre-trained language model (commonly referred to as "chatbot"), must be cited for any assignment where it has been used and may not be used unless specifically allowed by your instructor. Please see your instructor or the course policies within the syllabus if you have questions.

Student Resources

TUTORING SERVICES

Students in need of tutoring assistance are encouraged to contact the Office of Student Tutoring located as follows:

- Morristown Campus - Student Services Building Room L107 - (423) 585-6920
- Niswonger Campus - GRNV 226 - (423) 798-7982
- Sevierville Campus - MMH Room 210 - (865) 286-2787
- Claiborne Campus - Room 123A - (423) 851-4761

Specific tutoring assistance in mathematics and writing is available in-person and online as follows:

- Morristown Campus - English Learning Lab - HUM 120 - (423) 585-6970

  [Walters State English Learning Lab (opens in new window)](ws.edu/academics/humanities/writing-lab)
  ws.edu/academics/humanities/writing-lab

- Morristown Campus - Mathematics Lab - MBSS 222 - (423) 585-6872

  [Walters State Mathematics Learning Lab (opens in new window)](ws.edu/academics/mathematics/learning-lab)
  ws.edu/academics/mathematics/learning-lab

TECHNOLOGY SUPPORT

Students who need assistance with computing and technology issues should contact the IET Helpdesk by phone at Morristown: (423) 318-2742; Niswonger: (423) 798-8186; or Sevierville: (865) 286-2789 or on-line access.

[Walters State Helpdesk (opens in new window)](helpdesk.ws.edu)
helpdesk.ws.edu

STUDENTS WITH DISABILITIES SUPPORT SERVICES

Students with disabilities must register with Student Support Services each semester in the Student Services Building, Room U134 (phone (423) 585-6892) if they need any special facilities, services, or consideration.

[Walters State Student Support Services (opens in new window)](ws.edu/student-services/disability/)
ws.edu/student-services/disability/

SUICIDE PREVENTION STATEMENT

Walters State is committed to and cares about all students. Support services are available for any person at Walters State who is experiencing feelings of being overwhelmed, hopelessness, depression, thinking about dying by suicide, or is otherwise in need of assistance. For immediate help, contact the National Suicide Prevention Lifeline by calling or texting 9-8-8 or the Trevor Lifeline at 1-866-488-7386. Veterans may also contact the Veterans Crisis Line at 1-800-273-8255 (press 1) or Text 838255.

Walters State has a relationship in place with the following community agencies to provide services (may include crisis referral services, prevention screenings, etc.):

- Cherokee Health Systems 423-586-5032
- Frontier Health 423-467-3600

College Policies

STUDENTS HANDBOOK AS OFFICIAL GOVERNING DOCUMENT

This class is governed by the policies and procedures stated in the current Walters State Community College Student Handbook. All students attending Walters State Community College, regardless of the time, location, or format of the class, must abide by the rules and regulations outlined in the current Walters State Catalog/Student Handbook and the current Walters State Timetable of Classes.

[Walters State Catalog (opens in new window)](catalog.ws.edu/)
catalog.ws.edu/

[Walters State Timetable of Classes (opens in new window)](ws.edu/admissions/registration/)
ws.edu/admissions/registration/

PURPOSE, LIMITATIONS AND MODIFICATION OF SYLLABUS

This syllabus sets forth the expectations for the course content, work, and grading as well as expectations for student performance and conduct. The syllabus does not constitute a contract between the student and the instructor or the College. The information contained here is subject to change at any time. The instructor reserves the right to modify this syllabus at any time with written notification to the students. Though changes are possible, it is expected that the course will be conducted as described in this syllabus for the semester/year specified in the Course Information section of the syllabus. This syllabus is only valid for the semester/year specified and course requirements are not guaranteed for future semesters.

COURSE GROUND RULES

- Students must attend the first day of on-ground class or contact the instructor prior to the first class. Failure to do this may result in being dropped from the class. Excessive absences may substantially lower the course grade.

- Regular class attendance is a student's obligation for any course regardless of format. (See the Walters State Catalog/Student Handbook). If a student misses class, it is his or her responsibility to contact the instructor regarding missed assignments and/or activities and to be prepared for the next class assignment.

- Students enrolled in web courses must follow the course attendance policy defined for online attendance during the first week of class and throughout the term. Failure to do this may result in being dropped from the class during week one OR may result in the accrual of absences which may negatively impact the student's grade in the course.

- Students who have not paid fees on time and/or are not correctly registered for this class and whose names do not appear on official class rolls generated by the Walters State student

information system (MyWS) will not be allowed to remain in class or receive credit for this course.

- Electronic devices must not disrupt the instructional process or college-sponsored academic activity. Use of electronic devices is prohibited unless use of the device is relevant to the activity and use is sanctioned by the faculty member in charge. Electronic devices that are not relevant to the activity or sanctioned by the faculty member in charge should be set so that they will not produce an audible sound during classroom instruction or other college-sponsored academic activity.

FINANCIAL AID

Students receiving any type of financial aid or scholarship should contact the Financial Aid Office before making any changes to their schedule. Schedule changes without prior approval may result in loss of award for the current term and future terms.

All forms of student Financial Aid may be jeopardized or lost due to the lack of Satisfactory Academic Progress in one or multiple courses. Lack of Satisfactory Academic Progress may negatively impact a student's degree/certificate completion pace and further jeopardize Financial Aid eligibility.

CANCELLATION OF CLASSES AND ACADEMIC CONTINUITY

For information related to the cancellation of classes due to inclement weather or other events, please check the Senators Emergency Text system or the college's Web site at:

Walters State Homepage (opens in new window)
ws.edu/home/

Walters State Facebook page (opens in new window)
https://www.facebook.com/WaltersState/

Walters State Twitter page (opens in new window)
https://twitter.com/waltersstate

or call the college's student information line, 1-800-225-4770, option 1; the Sevier County Campus, (865) 774-5800, option 7; the Niswonger Campus (423) 798-7940, option 7; or the Claiborne County Campus, 423-636-6200, option 7. Also, please monitor local TV and radio stations for further announcements.

When an event or disaster interrupts the scheduled operations of the college and the ability to proceed with the academic course activities as planned, the college and your instructor may alter the course plan outlined in the syllabus. Should an event occur, students should refer to their course e-Learn pages and/or class materials previously delivered to receive guidance from their instructor. Students should continue to monitor the official college channels of communication listed in the above

paragraph. If you would like to sign up for the Senators Emergency Text system, please go to the following Web site:

[Senator Emergency Text System (opens in new window)](ws.edu/set/)
[ws.edu/set/](ws.edu/set/)

Dual Enrollment students attending on a high school campus should refer to the high school inclement weather cancellations.

LEARNING MANAGEMENT SYSTEM

Brightspace (commonly known as eLearn or D2L) is the college's Learning Management System (LMS).

Brightspace is committed to accessibility by "deliver[ing] a learning experience that meets the needs of all people, regardless of age or ability." [Brightspace Accessibility Standard (opens in new window)](#)

Brightspace is also committed to guarding student data and privacy. [Brightspace Privacy Policy (opens in new window)](#)