Walters State Community College Course Syllabus

Course Information

Course Number and Name: ENGL 2410 Early European Literature
Section ID: 81086.202380
Semester and Year: Fall 2023
Credit Hours: 3
Start Date: August 21, 2023
End Date: December 08, 2023
Course Format: WEB - Web Classes
Catalog Course Description: A survey of the masterpieces of Western World literature: Ancient, Medieval, and Renaissance. Prerequisite(s): ENGL 1010 and ENGL 1020. **F, S, Su**
General Education Course Designation: General Education Course
Meeting Details: TBD
Course Drop Deadline: October 27, 2023

Instructor Information

Name: Dr. Paul Ludwig
Office Location: HUM 109D
Office Hours: See Office Hours in eLearn
Office Phone: 423-585-6949
Email: Paul.Ludwig@ws.edu
Supervisor Name: Chris Morelock
Supervisor Phone: 423 585 6780

Required Textbook(s) and Materials

No Textbook required. This class is Open Educational Resources, and resources available from the WSCC Library.

Supplemental or Optional Materials

For updates on writing, arguments, grammar, and MLA style, here are two OER recommended sources:

The Writing Guide at Openstax by Rice University

https://openstax.org/details/books/writing-guide

The Online Writing Lab at Excelsior College

https://owl.excelsior.edu/

Student Learning Outcomes/Objectives

- 1. demonstrate knowledge of the literary masterpieces of the ancient Near East, ancient Greece and Rome, the European Middle Ages, and the Renaissance.

- 2. sharpen critical reading and writing skills by analyzing and interpreting specific literary works from these periods and by using primary and secondary sources.

- 3. demonstrate knowledge of the diverse social, philosophical, historical, cultural and political contexts of these literary works.

- 4. demonstrate a basic understanding of how Western traditions and thought—as reflected in the course readings—continue to influence contemporary thought.

- 5. continue to demonstrate knowledge of the writing and documentation skills taught in English 1010 and 1020.

Instructional Approach and Methods

The final grade will be derived from an evaluation of examinations, critical papers, and quizzes. Each weekly discussion board (demonstrating class participation) is 5% of the overall grade. Paper One is 15% of the overall grade, and paper two is 25%. The weekly quizzes are .05%, and the final exam is 5%, of your overall grade. Students cannot make up quizzes or discussion boards for any reason. However, extra credit will be available in the last week of class for those who have missed a quiz or discussion board.

Assessment, Evaluation and Testing Procedures

Instructional and Evaluation Methods:

- Examinations: Essay Discussion and class participation (10) 50%
- Critical paper(s), 1200 and 1600 words, documented (2) 40%
- Quizzes and final (10) 10%

Grading Scale

A	90-100
B	80-89
C	70-79
D	60-69
F	0-59

Assignments

23 total assignments

- 10 Essay Discussion Boards and class participation, each worth 5% for a combined 50%
- 2 Critical papers, the 1st at 1200 & 2nd 1600 words. Paper one is 15% and paper two is 25% for a total of 40%
- 10 Quizzes worth 0.05% for a total of 5%
- 1 final exam, multiple choice, at 5%.

Class Participation

Class Participation:

- Participation in the weekly discussion boards.
- Tracking eLearn participation log ins, and time spent in eLearn.

Course and Class Policies/Procedures

Attendance Process: Attendance is recorded by assignment completion. The last date of attendance is the date of the last assignment correctly submitted.

Attendance Policy: Students are expected to attend class regularly. Excessive absences may result in a lower grade or failure for the course. For the purposes of this online course, failure to submit an assignment on the date due will constitute an absence.

Procedure for Submission of Work: All work for this class must be submitted to the appropriate drop box or discussion board in eLearn. It is the student's responsibility to make sure that work is submitted properly. Work submitted to the wrong drop box will be recorded as non-submitted. Also, missing work due to a student inaccurately submitting work will be recorded as non-submitted. Due dates for assignments and examinations are in the Calendar in eLearn. The student must submit the critical papers and take all required examinations to complete the course. Absolutely no late work will be accepted after Friday, July 28, 2023. Prior to this date, the late penalty of 10% per day will apply. Please note: All assignments that were due prior to this date must be submitted by July 28. After that date, only the current assignments remaining in the course will be accepted. Therefore, it is VERY IMPORTANT that ALL assignments due up to that point have been submitted; otherwise, the student forfeits the opportunity to earn a passing grade.

All work must be submitted to the assignment drop box or discussion board to be graded. No assignments will be accepted as email attachments. Discussion boards and quizzes will not be reopened after the due date.

Testing Procedures: Exams and quizzes will be administered in eLearn. Students should familiarize themselves with the Quizzes tab in eLearn.

Evaluation Process: Errors on papers will be marked using Grademark in Turnitin. Students must submit work to eLearn in a format that is readable by the platform. This means Microsoft word (.doc), or Rich Text Format (.rtf). It is the student's responsibility to make sure each submitted assignment is in a readable format. Documents that are submitted to eLearn in an unreadable format are considered late until they are properly submitted. NOTE: Every Walters State student has access to every computer lab on any campus whenever there is not a class scheduled in the lab. Access to the correct format is assured by utilizing these labs. Students also have access to a free download of Microsoft Office 365 including Word at mail.ws.edu. Students are responsible for checking due dates for assignments, confirming that assignments have been successfully submitted, and reading instructor feedback. All written work will be submitted to Turnitin.com, a plagiarism detection site, to check for undocumented source material and duplication of past or present students' work before it is graded. In the event of a grade dispute, it is the student's responsibility to provide documentation of course work.

Work Return Procedure: Submitted student work will be sent back to the student, after grading, utilizing the feedback function of the drop box or discussion board in eLearn. Students will be

able to view graded material from the appropriate drop box or discussion board. It is the students' responsibility to inform the professor if they cannot find the graded work.

Communication with the Instructor: Students should use the eLearn email function to communicate with their professor. Using the email function inside of individual classes will aid the instructor in identifying the student and replying in a timely manner. The instructor will respond to email within 48 hours Monday through Friday during the regular class schedule.

Academic Integrity: Walters State Community College takes academic integrity and plagiarism very seriously.

There are major consequences for academic misconduct of this kind. Your grade for an assignment and your course grade can be severely affected by academic misconduct. See the syllabus for more information.

At the beginning of the course, you will submit an Academic Integrity Contract to the dropbox which applies to all your writing in the course.

You can simply copy and paste the contract below starting with the title into a Word file.

Take time to read the contract before signing.

This document is required before your work can be assessed.

Academic Integrity Contract

Plagiarism, cheating, and other forms of academic dishonesty are prohibited.

According to *Merriam-Webster* plagiarism is to "the act of using another person's words or ideas without giving credit to that person."

As noted in The Little Brown Essential Handbook, "Plagiarism . . . is the presentation of someone else's work as your own. Whether deliberate or careless, plagiarism is a serious offense. It breaks trust, and it undermines or even destroys your credibility as a researcher and writer. . . . The way to avoid plagiarism is to acknowledge your sources: keep track of the ones you consult for each

paper you write, and document them within the paper and in a list of works cited" (Aaron 212-213).

Any student who plagiarizes will receive a zero on the paper and may receive a grade of F in the course.

I hereby certify that all the work I am submitting this semester is solely my own.

Any source material used for an assignment has been properly given credit, quoted, and cited according to MLA format.

I also certify that I understand the plagiarism policy and the consequences for failure to comply. I understand I can receive 0 credit for an assignment if I break this promise which could jeopardize my final course grade.

I commit to reading each item in the course content modules, closely following instructions, and faithfully following the schedule.

I commit to never borrow from classmates or online sources to pass off their work as my own work or ideas.

I promise to earn a grade based on my own actions, not giving into the temptation to cheat or take the easy way out.

I will do my utmost to uphold academic integrity to show my character, commitment, and value of my education.

Type your name here.   Example: Clara Oswald

Add full date here.   Example: May 29, 2023

Submitting Academic Integrity Contract to Dropbox

1. Save the document with your name, course, section(s), instructor, and assignment. Example: Clara Oswald 2410-W91 Eichelman Academic Integrity Contract (or you can shorten Academic Integrity Contract to AIC)

2. Save your document as a Microsoft Office Word document. If you do not have Word, then save your document as a Rich Text file. See more about technical items in the Getting Started module or check the direct link Required Textbook & Software.

3. Upload your document to the Academic Integrity Contract dropbox. You can access this dropbox by going to the Assessments tab and selecting the dropbox or by clicking on the direct link Your Academic Integrity Contract.

If you need assistance with how to submit to the dropbox, consult the Student Guide to eLearn in the "Guides" item at the top of the screen and also check the "How To" module in content or click the direct link How to Use the Dropbox.

Checking Your Submission
Here is an important reminder for this document and all documents you upload to a dropbox: When you submit to a dropbox, go to a new tab like checking your grades in the Course Information tab and then come back to the dropbox to ensure your document fully uploaded. It is best to click on your submission to see if properly uploaded and to check if anything needs attention. If you need to resubmit, you can upload again.

Syllabus Acknowledgement: All students must read and acknowledge the syllabus in Simple Syllabus on the course homepage.

Online/Web-Enhanced Course Supplementary Information

ONLINE/ WEB-ENHANCED COURSE COMPONENTS

Technology Requirements	A reliable internet connection, a device (computer, iPad, etc) for logging in and working in eLearn, and writing software (Word, Pages, Rich Text, etc) on the device.
Library Information	Library.ws.edu or julie.lewis@ws.edu
Technical Support	helpdesk@ws.edu
Web Addresses/Resources	Elearn.ws.edu
Guidelines for Communication: Email, Discussion Posts, Chat	All communication in the course will take place in eLearn. In emails to instructor, say who you are, what class you are emailing about, and specifically what assignments you are emailing about. Allow 48 hours for responses. Be courteous to other students.

Academic Honesty

Faculty expect all students to refrain from acts of academic misconduct including but not limited to:

1. Plagiarism - refers to using another person's ideas or writing without giving proper credit to the original source. Indulging in this type of conduct will subject the student to disciplinary sanctions, which may be imposed through the regular institutional procedures of Walters State Community College as outlined in the Student Handbook. Plagiarism will result in a grade of "0" for the paper/exam/presentation. Student Conduct and Disciplinary Sanctions contained in the college Catalog/Student Handbook apply (see policy 04:18:02 Disciplinary Sanctions). Plagiarism includes, but is not limited to the following:
   a. Using cut/paste tool from original document with no references given.
   b. Copying another student's work and submitting it as one's own.
   c. Forging or otherwise altering signatures.
   d. Giving or falsifying academic documents or materials.

2. Cheating - construed as attempting to deceive or mislead which includes, but is not limited to the following:
   a. Utilizing old tests, projects, notes or written papers.
   b. Providing unauthorized information to a fellow student about exam content.
   c. Receiving unauthorized aid from any source with quizzes, examinations, or other assignments.
   d. Seeking information in an unacceptable manner during/preceding an exam or other assigned work (cheat sheet, verbal exchange, looking at another person's paper or electronic device, utilizing headphones, using textbook when the test/quiz is not an open book test/quiz, using textbook test bank etc.).
   e. Consulting with a classmate or others when taking a computerized test.
   f. Disregarding other specific policies and procedures outlined for a particular class.
   g. Utilizing unapproved technology/electronic equipment during testing (i.e.: mobile devices such as cell phones, smart devices, or tablets, etc.).
   h. Using the same Internet Protocol network address (IP address) as another student for testing without approval from the course faculty.

3. The use of any generative artificial intelligence (AI) tool, such as OpenAI's ChatGPT, Google's Bard, or any other pre-trained language model (commonly referred to as "chatbot"), must be cited for any assignment where it has been used and may not be used unless specifically allowed by your instructor. Please see your instructor or the course policies within the syllabus if you have questions.

Student Resources

TUTORING SERVICES

Students in need of tutoring assistance are encouraged to contact the Office of Student Tutoring located as follows:

- Morristown Campus - Student Services Building Room L107 - (423) 585-6920
- Niswonger Campus - GRNV 226 - (423) 798-7982
- Sevierville Campus - MMH Room 210 - (865) 286-2787
- Claiborne Campus - Room 123A - (423) 851-4761

Specific tutoring assistance in mathematics and writing is available in-person and online as follows:

- Morristown Campus - English Learning Lab - HUM 120 - (423) 585-6970

  [Walters State English Learning Lab (opens in new window)](ws.edu/academics/humanities/writing-lab)
  ws.edu/academics/humanities/writing-lab

- Morristown Campus - Mathematics Lab - MBSS 222 - (423) 585-6872

  [Walters State Mathematics Learning Lab (opens in new window)](ws.edu/academics/mathematics/learning-lab)
  ws.edu/academics/mathematics/learning-lab

TECHNOLOGY SUPPORT

Students who need assistance with computing and technology issues should contact the IET Helpdesk by phone at Morristown: (423) 318-2742; Niswonger: (423) 798-8186; or Sevierville: (865) 286-2789 or on-line access.

[Walters State Helpdesk (opens in new window)](helpdesk.ws.edu)
helpdesk.ws.edu

STUDENTS WITH DISABILITIES SUPPORT SERVICES

Students with disabilities must register with Student Support Services each semester in the Student Services Building, Room U134 (phone (423) 585-6892) if they need any special facilities, services, or consideration.

[Walters State Student Support Services (opens in new window)](ws.edu/student-services/disability/)
ws.edu/student-services/disability/

SUICIDE PREVENTION STATEMENT

Walters State is committed to and cares about all students. Support services are available for any person at Walters State who is experiencing feelings of being overwhelmed, hopelessness, depression, thinking about dying by suicide, or is otherwise in need of assistance. For immediate help, contact the National Suicide Prevention Lifeline by calling or texting 9-8-8 or the Trevor Lifeline at 1-866-488-7386. Veterans may also contact the Veterans Crisis Line at 1-800-273-8255 (press 1) or Text 838255.

Walters State has a relationship in place with the following community agencies to provide services (may include crisis referral services, prevention screenings, etc.):

- Cherokee Health Systems 423-586-5032
- Frontier Health 423-467-3600

College Policies

STUDENTS HANDBOOK AS OFFICIAL GOVERNING DOCUMENT

This class is governed by the policies and procedures stated in the current Walters State Community College Student Handbook. All students attending Walters State Community College, regardless of the time, location, or format of the class, must abide by the rules and regulations outlined in the current Walters State Catalog/Student Handbook and the current Walters State Timetable of Classes.

[Walters State Catalog (opens in new window)](catalog.ws.edu/)
catalog.ws.edu/

[Walters State Timetable of Classes (opens in new window)](ws.edu/admissions/registration/)
ws.edu/admissions/registration/

PURPOSE, LIMITATIONS AND MODIFICATION OF SYLLABUS

This syllabus sets forth the expectations for the course content, work, and grading as well as expectations for student performance and conduct. The syllabus does not constitute a contract between the student and the instructor or the College. The information contained here is subject to change at any time. The instructor reserves the right to modify this syllabus at any time with written notification to the students. Though changes are possible, it is expected that the course will be conducted as described in this syllabus for the semester/year specified in the Course Information section of the syllabus. This syllabus is only valid for the semester/year specified and course requirements are not guaranteed for future semesters.

COURSE GROUND RULES

- Students must attend the first day of on-ground class or contact the instructor prior to the first class. Failure to do this may result in being dropped from the class. Excessive absences may substantially lower the course grade.

- Regular class attendance is a student's obligation for any course regardless of format. (See the Walters State Catalog/Student Handbook). If a student misses class, it is his or her responsibility to contact the instructor regarding missed assignments and/or activities and to be prepared for the next class assignment.

- Students enrolled in web courses must follow the course attendance policy defined for online attendance during the first week of class and throughout the term. Failure to do this may result in being dropped from the class during week one OR may result in the accrual of absences which may negatively impact the student's grade in the course.

- Students who have not paid fees on time and/or are not correctly registered for this class and whose names do not appear on official class rolls generated by the Walters State student information system (MyWS) will not be allowed to remain in class or receive credit for this course.

- Electronic devices must not disrupt the instructional process or college-sponsored academic activity. Use of electronic devices is prohibited unless use of the device is relevant to the activity and use is sanctioned by the faculty member in charge. Electronic devices that are not relevant to the activity or sanctioned by the faculty member in charge should be set so that they will not produce an audible sound during classroom instruction or other college-sponsored academic activity.

FINANCIAL AID

Students receiving any type of financial aid or scholarship should contact the Financial Aid Office before making any changes to their schedule. Schedule changes without prior approval may result in loss of award for the current term and future terms.

All forms of student Financial Aid may be jeopardized or lost due to the lack of Satisfactory Academic Progress in one or multiple courses. Lack of Satisfactory Academic Progress may negatively impact a student's degree/certificate completion pace and further jeopardize Financial Aid eligibility.

CANCELLATION OF CLASSES AND ACADEMIC CONTINUITY

For information related to the cancellation of classes due to inclement weather or other events, please check the Senators Emergency Text system or the college's Web site at:

Walters State Homepage (opens in new window)
ws.edu/home/

[Walters State Facebook page (opens in new window)](https://www.facebook.com/WaltersState/)
https://www.facebook.com/WaltersState/

[Walters State Twitter page (opens in new window)](https://twitter.com/waltersstate)
https://twitter.com/waltersstate

or call the college's student information line, 1-800-225-4770, option 1; the Sevier County Campus, (865) 774-5800, option 7; the Niswonger Campus (423) 798-7940, option 7; or the Claiborne County Campus, 423-636-6200, option 7. Also, please monitor local TV and radio stations for further announcements.

When an event or disaster interrupts the scheduled operations of the college and the ability to proceed with the academic course activities as planned, the college and your instructor may alter the course plan outlined in the syllabus. Should an event occur, students should refer to their course e-Learn pages and/or class materials previously delivered to receive guidance from their instructor. Students should continue to monitor the official college channels of communication listed in the above paragraph. If you would like to sign up for the Senators Emergency Text system, please go to the following Web site:

[Senator Emergency Text System (opens in new window)](ws.edu/set/)
ws.edu/set/

Dual Enrollment students attending on a high school campus should refer to the high school inclement weather cancellations.

LEARNING MANAGEMENT SYSTEM

Brightspace (commonly known as eLearn or D2L) is the college's Learning Management System (LMS).

Brightspace is committed to accessibility by "deliver[ing] a learning experience that meets the needs of all people, regardless of age or ability." [Brightspace Accessibility Standard (opens in new window)]()

Brightspace is also committed to guarding student data and privacy. [Brightspace Privacy Policy (opens in new window)]()