



## Walters State Community College Course Syllabus

### Course Information

**Course Number and Name:** MUS 1912 Indiv Music Instruct - Voice

**Section ID:** 81382.202380

**Semester and Year:** Fall 2023

**Credit Hours:** 1

**Start Date:** August 21, 2023

**End Date:** December 08, 2023

**Course Format:** CON - Conventional Methodology

**Catalog Course Description:** One 30-minute (1 credit) or 50-minute (2 credits) lesson per week with an instructor. Daily practice required. Examinations each semester. Public performance may be scheduled. Lab fee required. **F, S**

**Meeting Details:** TBD

**Course Drop Deadline:** October 27, 2023

### Instructor Information

**Name:** Blayne Ziegenfuss

**Office Location:** n/a

**Office Hours:** by appointment only

**Office Phone:** 828-808-3929

**Email:** Carl.Ziegenfuss@ws.edu

**Supervisor Name:** Elissa Keck Hodge

**Supervisor Phone:** 423-585-6951

### Required Textbook(s) and Materials

Because of the sequential multi-term nature of applied music, instructional materials are determined as appropriate to the voice. The student is expected to purchase instructional materials as determined by the instructor or the instructor will provide scans of music that the student is required to download and print.

### **Additional Information**

Recording device to record lessons. A phone recording should suffice.

Notebook to keep practice journal.

## **Student Learning Outcomes/Objectives**

- To demonstrate musicianship and musical understanding through performance.
- To develop a knowledge of the repertoire of the voice from the past and present, and to study and perform representative works from this repertoire.
- Individual vocal instruction will increase students' knowledge of Classical vocal literature, Musical Theatre vocal literature, and the appropriate stylistic techniques for various musical time periods.
- To develop the technical foundation and musical understanding to perform representative solo works and to succeed in undergraduate study and/or performing or teaching.
- To develop the student's performance ability systematically through a disciplined approach to practice and lesson participation.
- To develop knowledge of the fundamentals of singing as well as the general fundamentals of music as they relate to performance.
- To develop knowledge of the physical aspects of performance such as posture, breath support, tone production and diction.

## **Instructional Approach and Methods**

- Lessons
- Practice
- Vocal Literature
- Written Vocal Project
- Midterm Juries
- Juries

## Assessment, Evaluation and Testing Procedures

Each student will be evaluated weekly during their lessons as well as throughout the semester during their midterm, repertoire classes, and final jury exams.

Students will also have performance opportunities and a two part project due in addition to their weekly vocal progress assessments throughout the semester.

## Grading Scale

A	90-100 points
B	80-89 points
C	70-79 points
D	60-69 points
F	Below-60 points

## Assignments

**Lessons:** Lessons will occur either in-person or via zoom based teacher schedule determined and given to the student at the beginning of the semester. Each lesson will be graded on the student's preparedness and improvement. Each lesson is to be recorded.

**Practice Journal:** Each student will be required to keep a weekly practice journal. A minimum of 3 entries are due each week to the instructor at the beginning of the lesson.

Practice journal entries should consist of: date/times practice took place, exercises and repertoire worked, and general observations. At least 1 practice journal should include a few notes on the lesson recording. Failure to turn in 3 practice journals each week will result in a grade of zero for that week. Students may email the professor the practice journals or turn in handwritten entries at their lesson each week. If student chooses to email practice journal entries, those need to be emailed prior to the voice lesson. There will be no practice journals due during the week of Thanksgiving or Final Jury week.

**Repertoire (Rep) class:** will occur twice throughout the semester to replace each student's scheduled lesson for the week. Rep class is an opportunity for a student to perform in front of peers. Students are expected to arrive prepared for rep class with their song/s memorized along with correct pronunciation of the text as well as their composer's name. Failure to appear and perform at rep class is the same as missing a

lesson. All students will perform at each rep class. The first rep class of the semester will also count as each student's midterm jury.

**Midterm Jury:** Midterm juries serve as the midterm exam for this individual instruction course. The first rep class of the semester will also serve as each student's midterm jury or exam. Each student will be required to perform two selections from their semester repertoire from memory.

**Final Jury:** Juries serve as the final exam for the individual instruction course. The student will be called in front of the music faculty to perform selections from the semester's repertoire. The first piece will be predetermined before Juries and any other songs will be called based on the panel's discretion.

**Vocal Project:** Each student will complete a two-part project each semester. Part one is a repertoire sheet that categorizes each piece for the semester. If a student completes more than one semester of voice, they will add to their repertoire sheet the following semester to build upon the song list of selections they have learned in applied voice. Part two includes writing program notes for each selection in the current semester. Instructions for how to complete both parts of the project will be given out early in the semester to provide adequate time for completion.

**Performances:** Each student will have two opportunities to showcase what they have been learning throughout the semester. This gives students a chance to perform in front of groups of people in formal and informal settings such as a classical concert as well as a coffee house environment.

- Lessons - 40 points
- Repertoire Class (5 points each) - 10 points
- Practice Journals - 10 points
- Midterm Jury - 10 points
- Final Jury - 10 points
- Vocal Project – 10 points
- Performances (5 points each) - 10 points

## Class Participation

Class participation is essential. Progress for each student is dependent upon the effort of each individual student.

## Course and Class Policies/Procedures

Students registered for 1 credit hour (25 minute lesson) are expected to practice a minimum of two to three hours each week. Those registered for 2 credits (50 minute lesson) are expected to practice four to five hours each week. Students are to write down the exact practice times each day on their weekly practice journal. See additional practice journal requirements above.

Students registered for one credit of voice will be assigned a minimum total of 2-3 songs for the semester including at least 1 foreign language piece. Those registered for 2 credits will be assigned 3-4 songs minimum, two of which will be foreign languages. All songs assigned must be memorized. All music must be brought to your lesson each week. Learning your music must take place outside of class, this includes learning accurate notes and rhythms. Coming prepared with your music learned will save time in lessons so that we can focus on other aspects of vocal learning and music making. Instructor will assist in foreign language pronunciation.

## Additional Course Requirements/Details/Information

Absences and Make-up Lessons: In the event of an absence, the student is to let the instructor know as much in advance as possible. Please call 828-808-3929 or email [carl.ziegenfuss@ws.edu](mailto:carl.ziegenfuss@ws.edu) if you are going to be absent or tardy to your lesson. Texting and/or calling is the quickest way to get ahold of your instructor. Upon presentation of documentation of an excused absence (doctor's note, school function on W.S. letterhead, informing the instructor of illness before the lesson, etc.) the instructor and the student will discuss making up the lesson if schedules allow. If the absence is unexcused, or if the student is a "no show" there will be no make-up lesson scheduled and the student will receive a zero for the lesson (resulting in approximately a ½ letter grade deduction from the final grade). We have a limited number of lessons. Please make every effort to attend every lesson throughout the semester.

All lessons due to instructor absence will be made up.

## Academic Honesty

Faculty expect all students to refrain from acts of academic misconduct including but not limited to:

1. Plagiarism - refers to using another person's ideas or writing without giving proper credit to the original source. Indulging in this type of conduct will subject the student to disciplinary sanctions, which may be imposed through the regular institutional procedures of Walters State Community College as outlined in the Student Handbook. Plagiarism will result in a grade of "0" for the paper/exam/presentation. Student Conduct and Disciplinary Sanctions contained in the college Catalog/Student Handbook apply (see policy 04:18:02 Disciplinary Sanctions).

Plagiarism includes, but is not limited to the following:

- a. Using cut/paste tool from original document with no references given.

- b. Copying another student's work and submitting it as one's own.
  - c. Forging or otherwise altering signatures.
  - d. Giving or falsifying academic documents or materials.
2. Cheating - construed as attempting to deceive or mislead which includes, but is not limited to the following:
- a. Utilizing old tests, projects, notes or written papers.
  - b. Providing unauthorized information to a fellow student about exam content.
  - c. Receiving unauthorized aid from any source with quizzes, examinations, or other assignments.
  - d. Seeking information in an unacceptable manner during/preceding an exam or other assigned work (cheat sheet, verbal exchange, looking at another person's paper or electronic device, utilizing headphones, using textbook when the test/quiz is not an open book test/quiz, using textbook test bank etc.).
  - e. Consulting with a classmate or others when taking a computerized test.
  - f. Disregarding other specific policies and procedures outlined for a particular class.
  - g. Utilizing unapproved technology/electronic equipment during testing (i.e.: mobile devices such as cell phones, smart devices, or tablets, etc.).
  - h. Using the same Internet Protocol network address (IP address) as another student for testing without approval from the course faculty.
3. The use of any generative artificial intelligence (AI) tool, such as OpenAI's ChatGPT, Google's Bard, or any other pre-trained language model (commonly referred to as "chatbot"), must be cited for any assignment where it has been used and may not be used unless specifically allowed by your instructor. Please see your instructor or the course policies within the syllabus if you have questions.

## Student Resources

### TUTORING SERVICES

Students in need of tutoring assistance are encouraged to contact the Office of Student Tutoring located as follows:

- Morristown Campus - Student Services Building Room L107 - (423) 585-6920
- Niswonger Campus - GRNV 226 - (423) 798-7982
- Sevierville Campus - MMH Room 210 - (865) 286-2787
- Claiborne Campus - Room 123A - (423) 851-4761

Specific tutoring assistance in mathematics and writing is available in-person and online as follows:

- Morristown Campus - English Learning Lab - HUM 120 - (423) 585-6970

[Walters State English Learning Lab \(opens in new window\)](https://www.waltersstate.edu/academics/humanities/writing-lab)  
[ws.edu/academics/humanities/writing-lab](https://www.waltersstate.edu/academics/humanities/writing-lab)

- Morristown Campus - Mathematics Lab - MBSS 222 - (423) 585-6872

[Walters State Mathematics Learning Lab \(opens in new window\)](https://www.waltersstate.edu/academics/mathematics/learning-lab)  
[ws.edu/academics/mathematics/learning-lab](https://www.waltersstate.edu/academics/mathematics/learning-lab)

## **TECHNOLOGY SUPPORT**

Students who need assistance with computing and technology issues should contact the IET Helpdesk by phone at Morristown: (423) 318-2742; Niswonger: (423) 798-8186; or Sevierville: (865) 286-2789 or on-line access.

[Walters State Helpdesk \(opens in new window\)](https://helpdesk.waltersstate.edu)  
[helpdesk.ws.edu](https://helpdesk.waltersstate.edu)

## **STUDENTS WITH DISABILITIES SUPPORT SERVICES**

Students with disabilities must register with Student Support Services each semester in the Student Services Building, Room U134 (phone (423) 585-6892) if they need any special facilities, services, or consideration.

[Walters State Student Support Services \(opens in new window\)](https://www.waltersstate.edu/student-services/disability/)  
[ws.edu/student-services/disability/](https://www.waltersstate.edu/student-services/disability/)

## **SUICIDE PREVENTION STATEMENT**

Walters State is committed to and cares about all students. Support services are available for any person at Walters State who is experiencing feelings of being overwhelmed, hopelessness, depression, thinking about dying by suicide, or is otherwise in need of assistance. For immediate help, contact the National Suicide Prevention Lifeline by calling or texting 9-8-8 or the Trevor Lifeline at 1-866-488-7386. Veterans may also contact the Veterans Crisis Line at 1-800-273-8255 (press 1) or Text 838255.

Walters State has a relationship in place with the following community agencies to provide services (may include crisis referral services, prevention screenings, etc.):

- Cherokee Health Systems 423-586-5032
- Frontier Health 423-467-3600

# College Policies

## STUDENTS HANDBOOK AS OFFICIAL GOVERNING DOCUMENT

This class is governed by the policies and procedures stated in the current Walters State Community College Student Handbook. All students attending Walters State Community College, regardless of the time, location, or format of the class, must abide by the rules and regulations outlined in the current Walters State Catalog/Student Handbook and the current Walters State Timetable of Classes.

[Walters State Catalog \(opens in new window\)](http://catalog.ws.edu/)  
[catalog.ws.edu/](http://catalog.ws.edu/)

[Walters State Timetable of Classes \(opens in new window\)](http://ws.edu/admissions/registration/)  
[ws.edu/admissions/registration/](http://ws.edu/admissions/registration/)

## PURPOSE, LIMITATIONS AND MODIFICATION OF SYLLABUS

This syllabus sets forth the expectations for the course content, work, and grading as well as expectations for student performance and conduct. The syllabus does not constitute a contract between the student and the instructor or the College. The information contained here is subject to change at any time. The instructor reserves the right to modify this syllabus at any time with written notification to the students. Though changes are possible, it is expected that the course will be conducted as described in this syllabus for the semester/year specified in the Course Information section of the syllabus. This syllabus is only valid for the semester/year specified and course requirements are not guaranteed for future semesters.

## COURSE GROUND RULES

- Students must attend the first day of on-ground class or contact the instructor prior to the first class. Failure to do this may result in being dropped from the class. Excessive absences may substantially lower the course grade.
- Regular class attendance is a student's obligation for any course regardless of format. (See the Walters State Catalog/Student Handbook). If a student misses class, it is his or her responsibility to contact the instructor regarding missed assignments and/or activities and to be prepared for the next class assignment.
- Students enrolled in web courses must follow the course attendance policy defined for online attendance during the first week of class and throughout the term. Failure to do this may result in being dropped from the class during week one OR may result in the accrual of absences which may negatively impact the student's grade in the course.
- Students who have not paid fees on time and/or are not correctly registered for this class and whose names do not appear on official class rolls generated by the Walters State student



information system (MyWS) will not be allowed to remain in class or receive credit for this course.

- Electronic devices must not disrupt the instructional process or college-sponsored academic activity. Use of electronic devices is prohibited unless use of the device is relevant to the activity and use is sanctioned by the faculty member in charge. Electronic devices that are not relevant to the activity or sanctioned by the faculty member in charge should be set so that they will not produce an audible sound during classroom instruction or other college-sponsored academic activity.

## **FINANCIAL AID**

Students receiving any type of financial aid or scholarship should contact the Financial Aid Office before making any changes to their schedule. Schedule changes without prior approval may result in loss of award for the current term and future terms.

All forms of student Financial Aid may be jeopardized or lost due to the lack of Satisfactory Academic Progress in one or multiple courses. Lack of Satisfactory Academic Progress may negatively impact a student's degree/certificate completion pace and further jeopardize Financial Aid eligibility.

## **CANCELLATION OF CLASSES AND ACADEMIC CONTINUITY**

For information related to the cancellation of classes due to inclement weather or other events, please check the Senators Emergency Text system or the college's Web site at:

[Walters State Homepage \(opens in new window\)](#)

[ws.edu/home/](http://ws.edu/home/)

[Walters State Facebook page \(opens in new window\)](#)

<https://www.facebook.com/WaltersState/>

[Walters State Twitter page \(opens in new window\)](#)

<https://twitter.com/waltersstate>

or call the college's student information line, 1-800-225-4770, option 1; the Sevier County Campus, (865) 774-5800, option 7; the Niswonger Campus (423) 798-7940, option 7; or the Claiborne County Campus, 423-636-6200, option 7. Also, please monitor local TV and radio stations for further announcements.

When an event or disaster interrupts the scheduled operations of the college and the ability to proceed with the academic course activities as planned, the college and your instructor may alter the course plan outlined in the syllabus. Should an event occur, students should refer to their course e-Learn pages and/or class materials previously delivered to receive guidance from their instructor. Students should continue to monitor the official college channels of communication listed in the above

paragraph. If you would like to sign up for the Senators Emergency Text system, please go to the following Web site:

[Senator Emergency Text System \(opens in new window\)](#)  
[ws.edu/set/](#)

Dual Enrollment students attending on a high school campus should refer to the high school inclement weather cancellations.

## **LEARNING MANAGEMENT SYSTEM**

Brightspace (commonly known as eLearn or D2L) is the college's Learning Management System (LMS).

Brightspace is committed to accessibility by "deliver[ing] a learning experience that meets the needs of all people, regardless of age or ability." [Brightspace Accessibility Standard \(opens in new window\)](#)

Brightspace is also committed to guarding student data and privacy. [Brightspace Privacy Policy \(opens in new window\)](#)